

BIRCH BAY VILLAGE COMMUNITY CLUB (BBVCC)

Marina Committee Meeting - Agenda

Date/Time: Tuesday, July 28, 2026 2:00 pm PDT

Location: Maintenance Conference Room & ZOOM Meeting

Zoom Info: Meeting ID: 88586569122 Password: 8055

Phone In call only: 1-253-215-8782

- **ROLL CALL/ QUORUM:**
- **APPROVAL OF AGENDA:** **Approved** ☐ **Not Approved** ☐
- **APPROVAL OF MINUTES:** **Approved** ☐ **Not Approved** ☐
- **AUDIENCE PRESENTATION**

1. DOCK CAPTAIN BOXES AND MARINA APPRECIATION DAY

Status report from Kevin Anthony on both topics.

2. MANAGER REPORT

Presentation from General Manager on Marina Projects, Board action related to the Marina and other items of general interest related to the Marina.

3. HARBORMASTER REPORT

Update on marina operations: moorage occupancy, rules compliance, new issues, suggested topics for MC discussion, etc., and current project updates.

4. MARINA RULES AND REGULATIONS FINAL ACTION

Scott Tobiason to lead through comments received and final review of MR&R

Recommended Motion: The Marina Committee recommends the Board adopt and publish the Marina rules and regulations as approved by the Committee at its July 28, 2026 meeting.

5. 2027 MARINA BUDGET AND FEES

Presentation by Chair and Manager

The proposed fee schedule that was approved by the Committee at its June meeting was used to generate a draft budget for 2027. Both items are in the meeting packet. The Committee needs to approve a final version of both items for the Board's consideration.

Recommended Motion: The Marina Committee recommends the Board consider the 2027 fee schedule and budget that was adopted at its July 28, 2026 meeting.

6. SIX YEAR CAPITAL IMPROVEMENT PLAN

Presentation by Chair

A draft six year capital improvement plan is included in the packet. Although not required, I believe it will be helpful for the Board to see what we expect for projects over the next six years.

Recommended Motion: The Marina Committee adopted a six year Capital Improvement Plan at its July 28, 2026 meeting and is providing it to the Board for consideration.

7. NON-RESIDENT USE OF THE MARINA SUBCOMMITTEE

Presentation by Chair

I would like to establish a subcommittee to examine the use of the marina by non-residents. I am looking for volunteers. Work to start in August or September.

8. NEW COMMITTEE MEMBER APPLICATION REVIEW

The Committee needs to review the applications and make an appointment recommendation to the Board.

Adjournment Time:

Next meeting: August 25, 2026 (note 4th Tuesday of the month) 2:00 pm PDT.