

# Buildings and Grounds Committee Meeting Agenda

December 5, 2024  
Clubhouse, Zoom, 2:00 PM

Call to order

Roll call (committee members, Board rep, staff)

Approval of minutes from previous meeting (requires quorum).

Guests have three minutes each to speak.

## Old Business

### Dog Park

Shade structure:

Location of pad and structure?

Gravel pad status: was this funded by the Board? From last meeting:  
“need to go to the Board with a request to fund the gazebo gravel pad.  
A request to David Franklin should be made for the pad.”

Design, status of purchasing the structure.

Who will build it?

“Kirk to speak with Brandi to get a work order made for the gravel  
pad and to identify the funds they have available for the gazebo.”

Drainage issues (Bob)

Signage (all)

Future of Dog Club?

## **Sport courts shade structure**

Discuss location, installation issues (Bob, Mark, Don). Design and structural review offline, report for January meeting (all Committee members).

## **Sunrise Park**

Limit vehicle access. Board to implement policy, install signage to reflect policy, Compliance to enforce, monitor effectiveness. Has policy been implemented? (Matheu)

## **Outdoor lighting in the vicinity of the Clubhouse.**

Need to install more parking lot lights (dark sky compliant). “David Franklin to review a full lighting plan around the clubhouse entrance.” (David Franklin).

## **New Business**

### **The Back Burner**

- **Cutting down the hedge at the intersection of Salish Rd and Cowichan on common BBVCC property**
  - This has been put on the Compliance department’s desk.
  - David Franklin met with the adjacent property owner, maintenance is supposed to cut this down for sight line safety of pedestrians.
- **BBV Pickleball Sponsored Pass.** Non-residents are using the Pickleball courts. From David Franklin: “I do not know any history but did see that it was budgeted in 2022 and \$300 was collected. No monies were collected in 2023 or 2024. I did not budget any revenue in 2025, but if we have a program and we can collect fees from non-members using the amenities,

then we should. Once of the many things that Krista and I can work on now that we are going into project season.” Survey of nearby communities.

- **Sand Dollar Park ADA path.** Bobby is going to reach out to several landscapers to get bids. There is funding to outsource this project. This is intended just to be an overlay.
- **Rec / Golf Center improvements.** Migration of Rec Center back to Clubhouse? Library and puzzle exchange moving back to Clubhouse in December.
- **Review of 2025 Budget items.**