

Buildings and Grounds Agenda

November 7th, 2024 Agenda

Call to order

Approval of Minutes

Opportunity for visitors to speak (3 min limit)

BUSINESS

Previous Actions

- Kirk to email Brandi regarding the Dog Park Club shade structure. Do they need any additional funds?
 - Need drawings of proposed design to submit to the board.
 - Need to find out if our insurance covers the Dog park.
 - The Dog Park Club has the funds for the gazebo.
 - Action: Mathue to create a work order to add a gravel pad as a base for the gazebo. If this can't happen in a reasonable timeframe, the proposal is to have volunteers add the gravel pad.
 - Action: Mathue to confirm with David that the dog owner's personal insurance is sufficient.
 - Action: Mathue to confirm with the board that they recognize this as an amenity and that it will be maintained.
- **Action:** A work order needs to be created (this can be done on the website) south side of the clubhouse, either side of the main door. These appear to not be working. Kirk Martin will create a work order through the owners portal.

New Items

- **Golf Cart Storage Location.** The discussion with all stakeholders as to where to locate the shed will likely take longer than building it, so let the debate begin.
- **Sand Dollar Park:** Raised by Mark. Continuing to see quite a bit of dog poop at Sand Dollar Park. Request to ask the GM to remind the community to remember to pick up after their dogs.

Existing Items

- Review budget status.
- Bocce ball court. Basic or advanced?

- Need direction from the board to determine if this was approved in the budget.
- Memorial locations recommendations. Pavers? Wall? Other option? Should there be a time limit for the memorial?
- Recreation Center (renamed to Pro Shop by Board 19 September)
 - Upgrading the building
 - Electrical, sheet rock, floor, painting etc.
 - Collaboration with Golf Club (not Golf Committee) which has both money and workers to do most of the job.
 - With the former Rec Center becoming the Pro Shop, what happens with the Rec Center? Move to Clubhouse?
 - The Golf Club would like to add an additional structure to store golf equipment
 - We need to review a written plan of what they would like to accomplish with the recreation center improvements.
 - **Action:** recommendation to appoint a project manager and someone to liaise with the Golf Committee to move the project forward. There are some funds (about \$55k) earmarked for improvements to the building. Kirk will connect with Steve Franklin to review next steps and the scope of work desired.

Things to monitor

- Waiting on the rec center request for improvements.
- Sand Dollar ADA path. This was approved. Monitor to ensure it's completed.
 - **Action.** Justine to ask David.
- The clubhouse is receiving some AV upgrades. If after that there is no community access to the projector, there is a request to replace the TV hanging on the wall.
 - **Action:** Justine to work with David to fix the AV equipment to be able to conduct Zoom meetings without a staff member present.
- Sunrise Park blocking of entrance vehicles proposed (with David Franklin's suggestions)
 - **Action:** Adam to email David on this.

- **Action:** request that [Mathue Totten](#) as the board to impose a fine for cars that drive in the park and that only authorized vehicles can drive in the park.
- Cutting down the hedge at the intersection of Salish Rd and Cowichan on Common BBV property
 - **Update:** this has been put on the compliance departments desk.
 - David Franklin met with the adjacent property owner, maintenance is supposed to cut this down for sight line safety of Pedestrians)
- **Dog Park Signage.** One sign that was installed was a temporary sign. We were going to revisit signage for the Dog Park.
- **BBV Pickleball Sponsored Pass.** Non-residents are using the Pickleball courts. From David Franklin: I do not know any history but did see that it was budgeted in 2022 and \$300 was collected. No monies were collected in 2023 or 2024. I did not budget any revenue in 2025, but if we have a program and we can collect fees from non-members using the amenities, then we should. Once of the many things that Krista and I can work on now that we are going into project season.

Actions

- Adam to email Justine on ADA path
- Adam to email Justine on Sunrise park blocking
- Adam to email David regarding the hedge

Next Meeting

November 7th, 2024 2pm

Action: Email Caprice on the 2pm vs. 4pm start time.

Action: Justine to confirm that the clubhouse is available.

Email Caprice