



BIRCH BAY VILLAGE COMMUNITY CLUB (BBVCC)

Marina Committee Meeting - Agenda

Date/Time: Tuesday, October 22, 2024 2:00 pm

Location: Harbor Conference Room (Above BBV Office) & ZOOM Meeting

Zoom Info: Meeting ID: 88586569122 Password: 8055

Phone In call only: 1-253-215-8782

AGENDA

- **APPROVAL OF AGENDA: October 22, 2024** Approved Not Approved
- **APPROVAL OF MINUTES: September 24, 2024** Email Approved Not Approved
- **AUDIENCE PRESENTATIONS**

OLD BUSINESS

1. Harbor Master Report

- **New Emergency Response Plan.**
- **Fuel Dispenser & Card Reader Report**
- **Boater’s Contact Information** on Vessel (Per marina Rules)
- **Spill Response Equipment Storage Options / 6’ X 12’ Cargo Trailer – Still Looking!**
- **Post Dredging**
- **Marina Data/Numbers by Revenue Category -**

2. Status B Dock Float Replacement

3. Reinstallation of emergency water hoses on A, C, & D docks.

4. Dock Access Ramps Repairs for B/C/D docks (BOD Approved) (Status: John S, Rick W, David F)

- There are two piles on D dock that had cuts taken out of them.
- Dock Access Ramps
- All (4) docks (A, B, C, D) Ramp to dock locations grounding out during low tide. Evaluating corrective actions? One suggestion is adding a hinge to help with this issue. Getting BMI suggestions and cost impacts. [David Franklin to update, see minutes of 9/24/24 MC mtg.](#)

5. Future Marina Upgrades – Develop project plan, timeline and estimates (Status: John S & Sub-Group)

Note: The Board has approved Anchor QEA’s proposal to get us a comprehensive list of all the repairs that need to be completed including but not limited to permitting, shoreline exemption, hydraulic to clamshell dredging, all testing, etc. This will help us move forward with all future projects. This process is going to take 2-3 years to figure out what we are actually planning on doing.

- Bank Reinforcement
- Piling Replacement
- Gang Way Replacement
- Fuel Tank Replacement
- Fuel Dock Replacement
- Future Dredging
- Permits for all the above next 10-15 years

[Anchor QEA contract approved. NW Survey had best quote for survey of harbor, \\$13,000. Anchor QEA reviewing quotes to assure scope and comparability. David Franklin to update timeline.](#)

6. Launch Ramp Repairs – Discuss need, timing and cost estimate for repairs? Note: The reserve fund analysis projects total replacement of the concrete ramp in 2029, estimated cost in 2029 dollars of \$62,000.

7. Financial summary of Marina Funds

8. Boat/Trailer Parking Lot Project (Status: Patrick)

- Boat/Trailer Parking spots have been painted, and numbered. Check with Patrick for new assigned spots.
- Need (2) new Boat/Trailer parking signs & remove old one's

9. Tract "C" Reserve Expense – GM to get legal opinion on what we can and cannot do with fees related to the 12 private dock owners. (Pending)

10. Navigation Letter - Owner of Private Dock may be getting a vessel that is 14' wide. His private moorage location would be a navigational hazard to other marina users.

11. Marina Committee Chairman Opening – Need Volunteer? David Luton's last meeting is November.

NEW BUSINESS:

- 1.
- 2.

Adjournment Time :

Next meeting: November 26, 2024 (note 4th Tuesday of the month)

Parking Lot Items:

- **Bylaw Revision:** add to definitions: **Marina Privileges: As used herein, shall refer to moorage and trailer/boat storage. This does not apply to marina usage.**
 - BOD to address at the next Annual General Meeting for membership vote.