

BBVCC
 ARCHITECTURAL CONTROL COMMITTEE
 Meeting Minutes
 September 3, 2024 at 10:00AM

Committee Members Present		
Rich Santi, Chair	Bev Franklin – Board Liaison	Michael Stringam
Lisa Guthrie	Kevin Ryan	
Committee Members Absent		
	Lyle Seig	Bob Whale – Board Liaison
Staff Present		
	Justine Brooks, ACC Admin	
Members Present		
	Denise Thompson – 8034 Kayak	Kirk & Elizabeth Martin 5519 Salish
Estefania Storseth 8045 Kayak		

I. **CALL TO ORDER:** by Rich Santi at 10:05 am

II. **ADOPTION OF AGENDA**

Motion: Adopt the agenda with the correction to the transposed numbers on VII.B (5642 no t8542).

Motion by: Bev Franklin **Seconded by:** Lisa Guthrie **Approved**

III. **OPEN FORUM:** No members wished to speak during open forum.

IV. **RATIFY MINUTES:** August 6, 2024 with the removal of David Franklin and an extra H from a name.

Motion by: Bev Franklin **Seconded by:** Lisa Guthrie **Approved**

V. **CONSENT AGENDA**

- A. 5550 Salish – ARC 194434 – Tree Removal
- B. 5519 Salish – ARC 195886 – Patio/Walkway
- C. 8040 Nitinat Way – ARC 196144 – Tree Removal

Motion to: Approve the consent agenda as presented.

Motion By: Michael Stringam **Seconded By:** Lisa Guthrie

VI. **OLD BUSINESS:**

VII. **NEW BUSINESS:**

A. 5519 Salish – ARC 195890 – ADA Access Pat

Motion to: Approve as submitted.

Motion by: Bev Franklin **Seconded by:** Michael Stringam **Approved**

B. 5842 Salish – ARC 196019 – Fence

Motion to: Reject due to insufficient application. Member needs to know it is a corner lot and setback rules are different

Motion by: Michael Stringam **Seconded by:** Kevin Ryan **Disapproved**

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C. 8162 Sehome – ARC 196086 – Tree Removal

This tree had previously been applied for and the approval was contingent upon getting the neighbors approval. This application included all the things including the previous approval and an letter from the neighbor.

Motion to: Approve as submitted

Motion by: Lisa Guthrie

Seconded by: Lisa Stringam

Approved

D. 8034 Kayak – ARC 196286 – Tree Removal

Motion to: Approve as submitted.

Motion by: Lisa Guthrie

Seconded by: Michael Stringam

Approved

E. 8045 Kayak – ARC 196271 – Fence/Hot Tub

There was a discussion as this property is set as a corner lot and setbacks are different on corner lots. There is a 25 ft set back on the roadside of the house.

Motion to: Approve the six-foot fence at 25 feet back from the corner post by the road of the property to abide by the setback rules for a corner property. This approval is also for the Hot tub. Member needs to provide the office with revised corrected site plan for our records.

Motion by: Lisa Guthrie

Seconded by: Bev Franklin

Approved

VII. ADDITIONAL ITEMS DISCUSSION:

- a. 5375 Nootka Loop – Discussion.** There have been a couple of complaints on the fence that was approved at the May meeting. The fence was approved, and the only noncompliant part is that 2 portions of the fence are not in the materials that was submitted for. Staff will send a notice to them regarding that.
- b. Compliance spreadsheet -** Staff is working on compiling a spreadsheet of all approved projects for each property. This is a huge project which we have projects dating back to 2002. This list will include approved variances, sheds, fences, etc. This will take some time to get it completed but it is a work in progress.
- c. Fence Compliance –** There was a discussion regarding letting fence contractors know the BBVCC regulations on fences so that we have less compliance issues with fences. It was discussed that that is the resident’s responsibility and the BBVCC’s.

VIII. ADJOURNMENT:

Motion to: Adjourn Meeting at 10:45 am

Motion by: Bev Franklin

Seconded by: Michael Stringam

Approved