



MEMBERS OF BIRCH BAY VILLAGE COMMUNITY CLUB

RE: Budget Meeting, November 1, 2024 at 7:30pm, at the Birch Bay Village Community Club Clubhouse, 8181 Cowichan Road, Blaine, WA 98230.
Registration will begin at 7:00pm.

The purpose of this meeting is for members to ratify or reject the 2025 Board Approved Budget. Enclosed you will find the Agenda for the Budget Meeting (white), a ballot (green), a proxy (yellow), and the 2024 Budget.

ONLINE/ELECTRONIC VOTING INSTRUCTIONS –

Online/electronic voting is hosted by @electionrunner.com. You will receive an email from noreply@electionrunner.com with a link to the ballot. Open the email and vote as soon as possible. **Please check your spam folder** and add the domain @electionrunner.com to your safe sender list. Click on the link in your email and it will get you to the ballot. **You are only allowed to vote once.** Note if you have multiple properties, you will only receive one email and are only required to vote once.

If you have not received the Election Runner email by Thursday, October 4, 2024, please contact Justine Brooks at justine@bbvcc.com.
Your electronic vote must be received no later than Thursday, October 31, 2024, to be counted.

Those who have not provided email addresses and would like to do so, please contact Justine Brooks at justine@bbvcc.com.

PLEASE FOLLOW THE INSTRUCTIONS LISTED BELOW:

MAIL-IN BALLOT (green) –

- **VOTE ‘Approve’ or ‘Reject’ for confirmation of the Annual Minutes.**
- **VOTE ‘Approve’ or ‘Reject’ for confirmation of the 2025 Budget.**
- **Do not make any other marks or notes on the ballot.**
- **Place the green ballot ONLY in the envelope marked “SECRECY ENVELOPE”**
- Do not make any marks on this envelope.
- Place only ONE ballot per ballot envelope
- **Place the “SECRECY ENVELOPE” in the “RETURN MAILING ENVELOPE” and complete the Mail-in Voter Affidavit with your name, signature, Division and Lot number on the back of the envelope. If the Affidavit is not completed your ballot will NOT be counted.**

PROXY (yellow) –

- **Complete the “BBVCC Limited Directed Proxy” if you are unable to attend the November Budget Meeting and/or you wish to have someone else vote for you on any issue(s) that may come before the membership at the meeting**
- **TO BE VALID PROXIES MUST BE RECEIVED BY THE OFFICE BY 4:00 PM, FRIDAY, NOVEMBER 1, 2024**
- **Do not put the proxy in the ballot envelope.**
- **You may put the proxy in the “Return Mailing Envelope” along with your ballot envelope**

Please deposit the enclosed ballot in the ballot box located in the BBVCC office or mail to BBVCC, 8055 Cowichan Road, Blaine, WA 98230. To be valid and counted at this meeting, your ballot must be received in the BBVCC office, no later than 4:00pm on November 1, 2024, or no later than 7:30pm on November 1, 2024 at the Budget Meeting at the Clubhouse.