



BBVCC
8055 Cowichan Road
Blaine, WA 98230
Phone (360) 371-7744
Website: bbvcc.com

NOTICE OF ANNUAL BUDGET MEETING

OF THE BIRCH BAY VILLAGE COMMUNITY CLUB

FRIDAY, NOVEMBER 1, 2024 @ 7:30 PM

BBVCC CLUBHOUSE – 8181 COWICHAN ROAD, BLAINE WA 98230

***If you plan on attending in person, please be aware that the doors close at 7:30pm**

OPEN FORUM

7:30 PM

RULES OF ORDER

1. Any member who wishes to speak on an issue will be given the opportunity.
2. Only one issue at a time will be considered.
3. If you have more than one statement about an issue, consider writing them down before speaking.
4. Wait to be recognized, then state your name, Division and Lot number.
5. Comments will be limited to (3) minutes and one issue at a time.
6. No one may speak a second time on the same topic as long as another member wants to speak a first time.
7. Open forum is limited to the first 30 minutes of the meeting.

MEETING AGENDA

1. Call to order
2. Proof of Notice of Meeting
3. Establish Quorum
4. Approval of Agenda
5. Open Forum
6. Announcement of ballot measure outcomes
7. Adjournment

***** Electronic Voting will open to members Wednesday, October 2nd, 2024 @ 4:00pm *****

Please review the back of this announcement for detailed information on the many options provided to members to cast their ballots and to receive information related to the budget election.

If you would like more in depth information about the 2025 budget before casting your vote, including the 2025 Budget Pamphlet, please go to the Birch Bay Village website on our financial information webpage. There you will find townhall video recordings, PowerPoint presentations and detailed budget information. Visit [Financial Information – Birch Bay Village Community Club \(bbvcc.com\)](https://bbvcc.com/financial-information/). <https://bbvcc.com/financial-information/>.

How to View or Receive the 2025 Budget Information Pamphlet and Ballots for the November 1st Election

Preferred Method:

Electronic Voting: This method is the easiest of all to use, especially if you will not be attending the meeting in person or do not live in the Village. It was used for the first time this past June and voter participation exceeded 53%, which is the highest voter turnout in the past 25 years, and perhaps in the history of the Village. It only takes seconds; a few clicks and it is secure and confidential.

BBVCC Online/Electronic voting is hosted by [@electionrunner.com](https://electionrunner.com). If you have an email address on file with us, you will receive an email from noreply@electionrunner.com with a link to the election ballot and all of the election information. The link will only be sent to the primary owner's email address in our system. If you own multiple lots, you will only receive one email, but your vote will be weighted to account for the number of properties that you own.

If you do not receive the Election Runner email by 4:00pm Thursday, October 3, 2024, please check your spam folder and if it is there, add the domain @electionrunner.com to your safe list. **Your online/electronic vote must be received no later than October 31, 2024, to be counted.**

Those who have not provided email addresses or have any difficulties or questions regarding electronic voting, please contact Justine Brooks at justine@bbvcc.com or 360-371-7744.

Paper Ballots and Pamphlets:

If you would like to vote by paper ballot and review printed information, your options are:

Office Pick-up – Members can come to the BBVCC Office at 8055 Cowichan Rd and pick up their budget pamphlet, ballots, and secrecy envelopes Monday – Friday, 9:00am – 4:00pm starting Monday, September 30th, 2024 at 9:00am.

Request by Mail: If you prefer to vote using paper, you may request a packet be sent to you by mail. The pamphlet, ballots, and secrecy envelopes are very expensive to mail (\$7 or more each to Canada). Please contact the office at 360-371-7744 and we will make arrangements to send all materials to you.

Submit Your Paper Ballot in One of Three Ways:

1. **Drop Off** - Return your ballot in the secrecy envelope to the ballot box located in the BBVCC Office.
2. **Mail In** - Mail your ballot in the secrecy envelope to BBVCC, 8055 Cowichan Road, Blaine, WA 98230.
3. **In-Person** – Vote at the Budget Meeting on November 1st, between 4:00pm and 7:30pm at the BBVCC Clubhouse.

To be valid and counted at this meeting your ballot must be received in the Office no later than 4pm on November 1, 2024, or no later than 7:30pm at the Annual Budget meeting at the BBVCC Clubhouse, 8181 Cowichan Road, Blaine, WA 98230. The Elections Committee will be hosting hours on November 1st between 4pm and 6pm at the Clubhouse for Property Owners in Good Standing to drop off a ballot or complete a directed proxy ahead of time as well.

Thank you for participating in an important part of the governance of your community.

Bob Whale, BBVCC Secretary