

C. Patrick suggested a change to Bylaw 11.1 that currently restricts landlords who rent their home from marina privileges. He proposed a change to the rules to allow some marina privileges such as launching pump out and fuel dock. Thus, creating additional marina revenue through usage fees.

Action Item: Patrick: review definition of marina privileges and submit to the BOD to update Bylaw 11.1

- Submitted to the BOD, request for a By Law Definition addition/update: **Marina Privileges: As used herein, shall refer to moorage and trailer/boat storage. This does not apply to marina usage.**

Bylaw revisions are pending the Board of Directors review. They have currently put the change put forward in a “parking lot” for the 2025 Annual General meeting when this can go before the Membership for a vote.

C. Spill Response Equipment Storage Options / 6’ X 12’ Cargo Trailer – **Still Looking!**

Action Item: Patrick / Marina Committee to proceed with finding a suitable trailer for emergency response equipment.

Action Item: Contact Circle A trailers and review their inventory.

Rick went and looked at the trailers at Circle A. They are hard to come by and they currently cost \$5,000 or more new. Committee members are still on the lookout for a cargo trailer. There is now 100 ft of spill boom that was donated that we need to store. The trailer would be a great place to do so, we also need to see how much space it would need.

2. Status D Docks Replacement & B Dock Float Replacement (Status: Randy A)

A. D dock status? B dock float replacement?

D dock is completed and not issues.

B dock float replacement is going to be happening end of July or into August. They will be sending 2 guys out to work on this.

B. Discuss electrical brakers tripping - Who to call? What to do? Who has authorized to reset brakers?

- **Action Item:** Dock Captains, MC, & Compliance officers will receive orientation on resetting the breakers.
 - Hands on Training scheduled for Tuesday, 5/28/24 at 1:30 pm. Lead by Partick. Meet in front of the office.

Training for the electrical breakers happened and went well. The Dock Captains, MC and Compliance have been trained. The code for the locks is not to be given out to anyone, only authorized users. The issues have not been resolved at this time.

C. Dock Punch List Items

- Reinstallation of emergency water hoses to be confirmed in the design specifications, and added to punch list for A, C, & D docks.

Action Item: Randy A./Patrick to contact B.M.I. to have emergency water supply and hoses replaced on A, C, and D docks.

The committee is waiting to hear from the fire marshals as they will be providing a letter of recommendation. BBVCC Marina will need to follow what the fire marshal's recommendation is.

4. Dredging: (Status: David F)

- **Action Item:** Dave Franklin to provide a comprehensive summary of all costs related to the dredging project. This will be helpful for future budgeting. David Franklin provided the comprehensive summary of the dredging costs. The costs to get the permits for dredging and everything that is required along the way you are looking at approximately \$300,000. Clam shell dredging is going to be more cost effective. David and Patrick are already working on the process with Anchor as our current dredging permit expired this year. It is going to take us a few years to be able to get our permit to move forward with the project.

5. **Replace Fuel Dispenser & Card Reader (BOD Approved)** (Status: Randy A)

- Implementation Status?

A check for the 50% down has been sent. Equipment has been ordered and have not heard back. It could take 7-10 weeks for the card reader.

6. **Dock Access Repairs for B/C/D docks (BOD Approved)** (Status: John S, Rick W, David F)

- Implementation Status?
 - Excavated materials at the bottom of ramps/dock - Complete
 - Repairs to ramps?

They will be here measuring tomorrow and working on Thursday and Friday.

7. **Future Marina Upgrades** – Develop project plan with timeline and estimates (John S & Sub-Group)

Note: BOD approved funding to move forward with procuring estimates and getting engineering support.

Dave F: Recommends starting with Anchor QEA for initial planning and permitting scope.

- Bank Reinforcement
- Piling Replacement
- Gang Way Replacement
- Fuel Tank Replacement
- Fuel Dock Replacement
- Future Dredging
- Permits for all the above next 10-15 years
- **John S** meeting with Anchor QEA and Wilson Engineering? Status?

Anchor will be getting us something to be able to move forward. They will be breaking things up to be able to put into a timeline that will include the replacement of the outfalls, and removal or abandonment of the overflow pumps at Thunderbird Lake as they are old.

Tract C is the Marina and is community common property. Maintenance and upkeep of the private docks is up to the members. It needs to be remembered that we only have one reserve study not multiple.

8. **Financial summary of Marina Funds** (Status: David Luton & Charlie Hall)

- The BOD would like our input on:
 - Updating the Marina Reserve Study
 - Begin laying out the 2025 Marina Budget, have it ready by July?
 - Find tune the 5-7 year Marina budget forecast that Charlie Hall has pulled together.
 - Marina Fees recommendation

A. **Action Item:** Revise & update marina component sheets (Charlie H & Dave L) – Complete

B. **Action Item:** Need line items marina actuals for 2023

C. **Action Item:** Need Budget Items for 2024 [Reserve and Expenses]

Charlie has been working on this along with David and Patrick. Focusing on getting a number for dredging then turn it over. There is going to be a small subcommittee to work on these matters. This will then go to David and Patrick to move forward with reporting.

9. **Vessel Safety Day** (Status: Rob B)

Saturday June 1st 2024. Event activities, Notices & fliers, Signup sheet.

Action Item: Rob to share plan and define what volunteer help is needed?

Rob shared the plan for the Vessel Safety Day. Mike M will be doing the Flare event. The whiteboard we have used is missing; we will ask Bobby to bring it down to Patrick and Charlie to fill it out. Dave L will pick things up for set up. Will need some tables for the flare event and the ring toss.

10. Marina Rules regarding vessel size and width usage on private docks

Action Item: Patrick, create clear definition that discuss vessel(s) beam and length which impacts safe

marina navigation. (includes private docks as well).

This is a policy issue and David will provide Patrick the Shelter Bay Marina Rules and policies. Bylaws will need to be revised to regulate the safety and navigation of Tract C.

The private dock information will need to go to the Board and could need ACC review.

NEW BUSINESS:

1. Marina Orientation Costs

The current cost of the marina orientation is \$50.00 monthly. We need to find either a different way to supplement the cost by other usage or find a different platform for the orientation.

Adjournment Time 3:43pm.

Next meeting: June 25, 2024 (note 4th Tuesday of the month)