

**BBVCC
ARCHITECTURAL CONTROL COMMITTEE
REGULAR MEETING
March 5, 2024
Meeting Minutes**

Committee Members Present	Committee Members Absent
Rich Santi - Chair	Bev Franklin – Board Liaison
Harry Shearer – Board Liaison	
Frank Sanchez	
Lisa Guthrie	
Michael Stringam	
Staff	
David Franklin, GM & Debbie Johnson, Asst GM	
Members	
5834 Salish Rd - Dan Morrison 5304 Nootka Loop - David Scheirman Chris Coffman 8112 Comox Loop - Rich Gort 5634 Salish Road - Camille & Ted Wiegert 5465 Salish Road - Terry Ellis 5531 Salish Road - Jeff Mulryan 8209 Chehalis Road - Patrick & Cynthia Ryan	

CALL TO ORDER: Roll call was taken. It was confirmed that a quorum was present. The meeting was called to order at 10:03am.

OPEN FORUM:

No member comments.

RATIFY MINUTES: February 6, 2024

Motion: Lisa Guthrie to approve. Second: Harry Shearer

Motion: Approved

OLD BUSINESS:

- A. 173175 – 5343 Nootka Loop – Covered Patio 183254** - Status as of 7/11/23 meeting: *Motion by Michael Stringam to approve with the following conditions: submit a major project application with corrected impervious surface calculations for home and lot not to exceed 35% (structures) /50% (overall), seconded by Frank Sanchez. – Approved. (Bev is abstaining)*

Motion: Michael Stringam moves to accept having met the conditions of approval. Second: Harry Shearer

Motion: Approved

- B. 183252 - 5531 Salish Road - New Home** - Status at 1/2/24 meeting: *Motion: Bev Franklin makes motion to approve application contingent upon 1. verification of Whatcom County BFE height 2. recommendation by lakes and drainage committee for installation of footings and stormwater to be routed to culvert at the golf course, confirmed by a civil engineer 3. subject to board approval 4. costs of drainage be paid by the applicant. Second: Rich Santi*

Discussion: Committee discussed the drainage plans provided. Harry Shearer, as board liaison, will provide the information to the Board of Directors for their consideration at the March 21st board meeting.

- C. 185907 - 8124 Chehalis Road - Fence** - Addendum provided to establish property line.

Motion: Michael Stringam moves to accept having met the conditions of approval. Second: Harry Shearer

Motion: Approved

NEW BUSINESS:

- D. 187264 – 5465 Salish Rd – Gazebo**

Motion: Michael Stringam to approve provided the owner provides plans for anchoring the gazebo.
Second: Lisa Guthrie

Motion: Approved

- E. 187267 – 8209 Chehalis Road – Tree Removal**

Motion: Harry Shearer Second: Lisa Guthrie

Motion: Approved

- F. 187270 – 8112 Comox Road – Tree Removal**

Motion: Michael Stringam Second: Lisa Guthrie

Motion: Approved

- G. 187272 – 8140 Coquitlam Place – Tree Removal**

Motion: Harry Shearer Second: Frank Sanchez

Motion: Approved

H. 187277 – 5343 Nootka Loop – Replace Concrete

Motion: Michael Stringam Second: Lisa Guthrie

Motion: Approved

I. 187278 – 5634 Salish Road – Gazebo

Motion: Michael Stringam Second: Harry Shearer

Motion: Approved

J. 187281 – 5304 Nootka Loop – Tree Removal

Motion: Lisa Guthrie Second: Harry Shearer

Motion: Approved

K. 187284 – 5433 Tsawwassen Loop – New Home – *this item was moved to new business in May 2024*

L. 187359 – 8066 Kitamat Way – Shed

Motion: Harry Shearer to approve upon confirmation the site plan and impervious surface calculation is correct. Second: Frank Sanchez

Motion: Approved

M. 187599 -5834 Salish Road – Fence (compliance)

Motion: Michael Stringam to approve on the condition the front of the fence is set back another 5ft to accommodate a 6ft fence. Second: Lisa Guthrie

Motion: Approved

ADDITIONAL DISCUSSION:

The committee discussed their progress of the tasks outlined at the workshop to revise forms and AR&R's. Michael Stringam to contact Curtis Metz regarding structure setback requirements for auxiliary buildings and sheds under 200 sf.

ADJOURNMENT: The meeting adjourned at 12:00pm