

C. Spill Response Equipment Storage Options / 6' X 12' Cargo Trailer – **Still Looking!**

Action Item: Patrick / Marina Committee to proceed with finding a suitable trailer for emergency response equipment.

The committee did find some and are inquiring about purchasing as they are in Canada. Charlie and Dave are going to see what they need to bring them down to the States.

2. **Status B Dock Float Replacement** (Status: Patrick/Randy A)

- Reinstallation of emergency water hoses to be confirmed in the design specifications, and added to punch list for A, C, & D docks.

Action Item: The committee is waiting to hear from the fire marshals as they will be providing a letter of recommendation. BBVCC Marina will need to follow the fire marshal's recommendation. (Note: Fire Marshal had previously approved using emergency water hoses)

Pending Action Item: Randy A./Patrick to contact B.M.I. to have emergency water supply and hoses replaced on A, C, and D docks.

David Owen followed up with the Fire Marshal and got a verbal on the approval to use the emergency water hoses. We are currently waiting on the letter from the Fire Marshal to move forward with getting a B.M.I contract.

4. **Replace Fuel Dispenser & Card Reader (BOD Approved)** (Status: Randy A)

- Implementation Status?

Dispenser has arrived, currently waiting on the card reader and the spill pan. Installation is 2-3 weeks out pending card reader arrival. Actual Date is TBD. Fuel tank is getting cleaned Thursday.

5. **Dock Access Repairs for B/C/D docks (BOD Approved)** (Status: John S, Rick W, David F)

- Excavated materials at the bottom of ramps/dock – Complete

Excavating the materials at the bottom of the ramps did not work the way that we had wanted it to.

- Repairs to ramps?

There were two piles on dock D that are concerning, they had cuts taken out of the. We are working on getting bids for sleeving them. Sleeving them would be the best option at this point and you put a sleeve over the pile and down into the sediment, then put grout into the open space between the sleeve and the pile.

At the next low tide it has been asked that a group of marina members come out and help dig under the C Dock to see if we can get the materials excavated enough for it to sit properly. Patrick will check on the tide and send a notification out to the Marina members.

6. **Future Marina Upgrades** – Develop project plan with timeline and estimates (John S & Sub-Group)

Note: BOD approved funding to move forward with procuring estimates and getting engineering support.

Dave F: Recommends starting with Anchor QEA for initial planning and permitting scope.

- Bank Reinforcement
- Piling Replacement
- Gang Way Replacement
- Fuel Tank Replacement
- Fuel Dock Replacement
- Future Dredging
- Permits for all the above next 10-15 years
- **John S** meeting with Anchor QEA and Wilson Engineering? Status?

David Franklin spoke regarding this matter and how much it is going to cost just for all of the permits. David has spoken to Anchor QEA. And their estimate is 230K.

7. **Financial summary of Marina Funds** (Status: David Luton & Charlie Hall)

- The BOD would like our input on:

- Updating the Marina Reserve Study – Has been completed and sent to the Reserve Study Analyst.
- Begin laying out the 2025 Marina Budget, have it ready by July? - The MC approved the 2025 proposed budget and will forward recommendations to the board.
- Find tune the 5-7 year Marina budget forecast that Charlie Hall has pulled together.
- Marina Fees recommendation – The Committee went over these one more time and Patrick came up with some good ideas on how to make some of the fees more equal and fair as well as easier to figure out.
 - A. **Action Item:** Revise & update marina component sheets (Charlie H & Dave L) – Complete
 - B. **Action Item:** Need line items marina actuals for 2023 - Complete
 - C. **Action Item:** Need Budget Items for 2024 [Reserve and Expenses] - Complete

8. Vessel Safety Day (Status: Rob B)

Went well, there were 18 inspections completed. People showed up for the Dock opening.

Marina Rules regarding vessel size and width usage on private docks

Action Item: Patrick, create clear definition that discuss vessel(s) beam and length which impacts safe marina navigation. (includes private docks as well).

Patrick has been working on this and has reviewed documents from Shelter Bay’s Marina regarding private dock users and it all seems fairly boiler plate at this point. There is currently nothing that we can find that restricts the size of boats that come into the Marina. This also goes for catamarans, which wouldn’t be allowed due to where they would need to be located.

Safety and Navigation could possibly work due to the length and width of a boat.

9. Marina Orientation Costs

Action Item: Need to find a different way or platform to store the Marina Orientation Data. Currently costs \$50 per month.

This item is still open.

NEW BUSINESS:

1. Marina Orientation Costs

Pro-Rated Moorage policy. We currently have conflicting rules 4.11.1 and 4.12.1 regarding the prorated annual moorage. The Committee has agreed with what Patrick has proposed and would like it to go to the Board.

2. Rules Regarding Commercial Vessels

Commercial Vessels in the Marina are not allowed. There are some out there that have been decommissioned. The Committee is going to stick with the idea that if a commercial fishing boat that has not been converted wants to come in here it is a no but if it has been decommissioned then it is free to come into the marina.

Adjournment Time 3:43pm.

Next meeting: July 23, 2024 (note 4th Tuesday of the month)