

**BBVCC
ARCHITECTURAL CONTROL COMMITTEE
REGULAR MEETING
February 6, 2024
Meeting Minutes**

Committee Members Present	Committee Members Absent
Bev Franklin - Board liaison	
Rich Santi - Chair	
Harry Shearer – Board Liaison	
Frank Sanchez	
Lisa Guthrie	
Michael Stringam	
Staff	
David Franklin, GM & Debbie Johnson, Asst GM	
Members	
8145 Cowichan Road - Leanne Tretwold-Keel	

CALL TO ORDER: Roll call was taken, Rich Santi was appointed as the chairperson. It was confirmed that a quorum was present. The meeting was called to order at 10:00am.

OPEN FORUM:

Leanne Tretwold-Keel of 8145 Cowichan Rd suggested a revision in the AR&R's that would clearly state the requirement to adhere to lot lines and the requirement of neighbor friendly fences.

RATIFY MINUTES: January 2, 2024

Motion: Lisa Guthrie to approved the revised minutes Second: Bev Franklin

Motion: Approved

OLD BUSINESS:

A. 183254 - 8081 Niska Rd - Detached Garage

Motion: Lisa Guthrie to revise the approval of the project to remove the requirement for a waiver from Whatcom County of the setback requirements. Second: Harry Shearer

Motion: Approved (Michael Stringam abstained)

Discussion:

Board approved application for detached garage, Whatcom County permit has been issued. Waiver of setback requirement is not necessary, new building is in compliance with the setback requirements.

B. 183351 - 5781 Nakat Way - New Home

Discussion:

Request for variance has been withdrawn. new plans provided. Architect will provide the required drainage plan ahead of the next ACC meeting.

NEW BUSINESS:

A. 185905 - 5419 Nootka Loop - Gazebo

Motion:

Motion: Michael Stringam Second: Harry

Motion: Approved (Lisa Guthrie Abstained)

B. 185906 - 5425 Salish Road - New Home

Motion: Michael Stringam on the condition the owner provide the missing page (2) of the application and that the impervious surface calculations are compliant with the AR&R's. Second: Lisa Guthrie

Motion: Approved

C. 185907 - 8124 Chehalis - Fence

Motion: Michael Stringam to reject incomplete application, missing site plan. Second: Harry Shearer

Motion: Approved - Application is denied

Discussion: The application is for a temporary fence. According to the manufacturer's specifications it can be installed permanently. The site plan has not been provided, the committee would like to ensure the fence is placed within the property lines.

D. 185908 - 8146 Skagit Way - Fence & Pergola

Motion: Michael Stringam to reject incomplete application, missing legible site plan to ensure fence is within the property lines & pergola is out of compliance, installed within the set back. Second: Lisa Guthrie

Discussion: Project completed prior to submitting an application. Owners should be provided a time frame in which to remove the pergola and resubmit a complete application for a project that adheres to the AR&R's. Administration to work with the owner to enforce compliance.

E. Appointment of ACC Chair

Motion: Michael Stringam nominates Rich Santi as Chair. Second: Lisa Guthrie

Motion: Approved

ADDITIONAL DISCUSSION:

Committee & General Manager discussed the status of follow up items and potential revisions to the AR&R's for the next workshop. To be determined.

ADJOURNMENT: The meeting adjourned at 11:20

Motion: Harry Shearer Second: Frank Sanchez

Motion: Approved