



BIRCH BAY VILLAGE COMMUNITY CLUB (BBVCC)

Marina Committee Meeting - Agenda

Date/Time: Tuesday, August 27, 2024 2:00 pm

Location: Harbor Conference Room (Above BBV Office) & ZOOM Meeting

Zoom Info: Meeting ID: 88586569122 Password: 8055

Phone In call only: 1-253-215-8782

AGENDA

- **APPROVAL OF AGENDA: August 2, 2024** **Approved** **Not Approved**
- **APPROVAL OF MINUTES: July 23, 2024** **Email Approved** **Not Approved**
- **AUDIENCE PRESENTATIONS**

OLD BUSINESS

1. Harbor Master Report

- New Emergency Response Plan.
- Establish contact process to notify marina users in an emergency. Working on an after-hours phone number.
- Spill Response Equipment Storage Options / 6' X 12' Cargo Trailer – **Still Looking!**

2. Status B Dock Float Replacement

- ECD end of July or into August. Please validate plan and need for any boats to move?

3. Reinstallation of emergency water hoses on A, C, & D docks.

4. Replace Fuel Dispenser & Card Reader (BOD Approved)

5. Dock Access Ramps Repairs for B/C/D docks (BOD Approved)

- There are two piles on D dock that had cuts taken out of them.
- Ramps

6. Future Marina Upgrades – Develop project plan with timeline and estimates

Note: BOD approved funding to move forward with procuring estimates and getting engineering support.

Dave F: Recommends starting with Anchor QEA for initial planning and permitting scope.

- Bank Reinforcement
- Piling Replacement
- Gang Way Replacement
- Fuel Tank Replacement
- Fuel Dock Replacement
- Future Dredging
- Permits for all the above next 10-15 years
- John S meeting with Anchor QEA and Wilson Engineering? Status?

8. Financial summary of Marina Funds

9. Marina Orientation Cost

10. Parking Lot Project

- Need to figure out how wide to paint parking spots for Boat/Trailers (with and without boats)
- May need to replace the two parking signs to support the new Boat/Trailer parking plan

11. Tract “C” Reserve Expense – Board comments?

NEW BUSINESS:

Adjournment Time :

Next meeting: September 24, 2024 (note 4th Tuesday of the month)

Parking Lot Items:

- **Bylaw Revision:** add to definitions: **Marina Privileges: As used herein, shall refer to moorage and trailer/boat storage. This does not apply to marina usage.**
 - BOD to address at the next Annual General Meeting for membership vote.