



BIRCH BAY VILLAGE COMMUNITY CLUB (BBVCC)

Marina Committee Meeting - Agenda

Date/Time: Tuesday, June 25, 2024 2:00 pm

Location: Harbor Conference Room (Above BBV Office) & ZOOM Meeting

Zoom Info: Meeting ID: 88586569122 Password: 8055

Phone In call only: 1-253-215-8782

AGENDA

- **APPROVAL OF AGENDA: June 25, 2024**
- **APPROVAL OF MINUTES: May 28, 2024**
- **AUDIENCE PRESENTATIONS**

OLD BUSINESS

1. Harbor Master Report

- A. New Emergency Response Plan.
- B. Establish contact process to notify marina users in an emergency.
- C. Spill Response Equipment Storage Options / 6' X 12' Cargo Trailer – **Still Looking!**

2. Status B Dock Float Replacement

- A. ECD end of July or into August.
- B. Dock Punch List Items
 - Reinstallation of emergency water hoses to be confirmed in the design specifications, and added to punch list for A, C, & D docks.

4. Replace Fuel Dispenser & Card Reader (BOD Approved)

- 50% down payment sent. New Status?

5. Dock Access Repairs for B/C/D docks (BOD Approved)

- Excavated materials at the bottom of ramps/dock. Will there be more work?
- Repairs to ramps?

6. Future Marina Upgrades – Develop project plan with timeline and estimates

Note: BOD approved funding to move forward with procuring estimates and getting engineering support.

Dave F: Recommends starting with Anchor QEA for initial planning and permitting scope.

- Bank Reinforcement
- Piling Replacement
- Gang Way Replacement
- Fuel Tank Replacement
- Fuel Dock Replacement
- Future Dredging
- Permits for all the above next 10-15 years
- John S meeting with Anchor QEA and Wilson Engineering? Status?

8. Financial summary of Marina Funds

- The BOD would like our input on:
 - Updating the Marina Reserve Study

- Begin laying out the 2025 Marina Budget, have it ready by July?
- Find tune the 5-7 year Marina budget forecast that Charlie Hall has pulled together.
- Marina Fees recommendation
- Subcommittee met 6/11/24 to continue working.

9. Vessel Safety Day

Held Saturday June 1st 2024.

10. Marina Rules regarding vessel size and width usage on private docks

11. Marina Orientation Cost

NEW BUSINESS:

Adjournment Time :

Next meeting: July 23, 2024 (note 4th Tuesday of the month)

Parking Lot Items:

- **Bylaw Revision:** add to definitions: **Marina Privileges: As used herein, shall refer to moorage and trailer/boat storage. This does not apply to marina usage.**
 - BOD to address at the next Annual General Meeting for membership vote.
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