



Birch Bay Village Community Club (BBVCC)

Standing Committee Meeting Minutes

Standing Committee Name: BBV Building and Grounds Committee
Date/Time of Meeting: Thursday, September 7, 2023
Location: BBV Clubhouse
ZOOM Information: Meeting ID: 885-8656-9122 / Password: 8055
Phone-in call only: 1-253-215-8782

Committee Members in Attendance

Ruth Balf, Chair	Caprice Pine, Secretary	Maj Nelson
Mark Hodges		

Committee Members Absent

Kirk Martin, Co-Chair	Dann Mead Smith	
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BBVCC Officers and Staff Present

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BBVCC Officers and Staff Absent

Dave Wilbrecht, Board Liaison			
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Audience/Members Present

Dori O'Dell	Jerrilyn Varney	Sue Mickel	

Call Meeting to Order: Ruth Balf Time: 5:01pm

Approval of Minutes from Previous Meeting:

Moved By: Maj Nelson
Seconded By: Mark Hodges
Approved By: All

Audience Member Presentations (3 Minutes MAX)

Audience Member	Comments
Jerrilyn Varney	<p>She loves to garden and wants to help where she can. She appreciates everything we've done. The front entrance to BBV concerns her – it looks nice in front of the BBV sign, but nothing is planted in the nice stone planters. A lot looks unkempt. She was embarrassed when her family was here for Peter's memorial. It should be pristine and show pride of ownership. It's the face of BBV and needs to reflect that. She's willing to help make that happen.</p> <p>Per Ruth, we don't disagree. We prioritized the area around the Clubhouse. Emily Bennett, our new Landscape Manager, is working on the office bed, and next on her list is the front entrance.</p> <p>Per Maj, we worked thousands of hours. Bobby and his crew helped. There were volunteer work parties. Emily weeds the front as much as she can. We'll plant before the rainy season.</p> <p>Per Ruth, we put in a big order of plants and they've been delivered.</p> <p>Sue asked about whether there is a helper for Emily. Per Ruth, it's in the budget and we advertised, but no one bit. It's a competitive job market.</p> <p>Dori asked if the two Seasonal Landscape Laborers are still in the budget. Ruth will check. Maintenance really should be shared all around and Ruth says Dave agrees.</p>

Old Business:

- Paint Colors for Clubhouse – Ruth talked to Bobby. He's not set on white for trim. We chose the color labeled 5 with white trim. The Clubhouse will be painted this fall. The exterior wood needs stained. We need to clean the roof, pull of the gutters, deal with fascia boards, and seal to protect from water.
- Update on new path outline/entrance to sport courts and Bocce Ball courts position – We are going to move the horseshoe pits to Sand Dollar Park or Kwan Lake Park. They make it difficult to mow the lawn. We will put in a packed down gravel path from the parking lot around the pool edge, move the bushes. There will be a new garden across from the Sport Courts – it will provide shade. There will be a hard packed path to the dot park with a sign. This will all happen in Winter or Spring. We will put in a Bocce Ball court outside the Clubhouse. It will be 60 feet long, versus the 96 feet regulation length. We'll clean out the middle, create a border, and add sand.
- Updates on any Bobby projects (Corten installation, Clubhouse door opener, Rec Center bathroom, etc.) – no updates.

New Business:

- Consider whether to tear down the BBQ/Smoker outside the Clubhouse and put in a contemporary replacement.
 - Maj moved
 - Ruth seconded
 - All approved
- BBQ in Kwan Lake Park is full of cigarette butts – health hazard. Should we close it off with a board, tear it down? Maybe put in a simple one like at Sand Dollar Park?
- Meet with Golf Club to plan the future of the Rec Center (they have ideas, we have ideas, let's try to get together). It should be a time that could include Krista Templeton and maybe just a couple of us and of golf people. Need to discuss whether it should be a Rec Center or a Pro Shop. Should there be food in the Rec Center or just food trucks. Do we want Birch Merch?
 - We formed a Subcommittee that will meet:
 - Dori O'Dell (she'll organize the meeting)
 - Steve Franklin
 - Kirk Martin
 - Ruth Balf
 - Krista Templeton
 - Caprice will create a survey in SurveyMonkey once the Subcommittee has met.
- Mark – we need to refresh our signage and make it contemporary. Our in-house Graphic Designer, Maj, will knock out some dummy signs (3) to discuss at our next meeting. Off-the-shelf thick aluminum with vinyl overlay costs \$15. To customize would be \$50 – \$75. There would be a 10-year warranty.
- Caprice will forward the most recent Sport Courts Committee Meeting Minutes.

Action Items from Meeting:

- Ruth to check re: whether the Seasonal Landscape Laborers are still in the budget.
- Notify Bobby that we chose #5 with white trim for Clubhouse paint
- Add irrigation to the budget.
- Consider whether we should tear down the BBQ/smoker outside the Clubhouse and put in a contemporary replacement.
- Dori will ask her brother and sister-in-law if anyone ever uses the BBQ at Kwan Lake Park. Committee will look at BBQ and come up with a plan.
- Golf Club/BGC Subcommittee to meet and discuss future of Rec Center (Dori organizing). Caprice to create survey following meeting.
- Maj to create three dummy signs for next meeting.

Motion to Adjourn By: Caprice

Motion Seconded By: Mark

Motion Approved By: All

Adjournment Time: 6:03pm

Next Meeting Date: Thursday, October 5, 2023, 5:00pm, Clubhouse

Respectfully submitted, Caprice Pine