

# Minutes

## Birch Bay Village Safety Committee Meeting

June 20,, 2023 7:00 pm

**Attendees:**

**Chair:** Bryan VanderYacht      **Secretary:** Maureen Server      **Member** Jerry Betzer  
**Board Liaison:** Randy Ambuehl      **General Manager:** Rick Tanner

Guests (via "Zoom"): Lowell English, Lorraine Day, Brian Warner, Jim Toomey, Fred Cribbs, Brandi Wydur, Richard A52, Joel/Cynthia Harris, David & Susan Scheirman, Laurie Nelson, Tanis Ives-Mulryn, Judith Osman, Betsy Just, Diane Gascon, Jessica Johnson, Susie Walker

**Note: Motions are noted in blue text.**

	Subject	Discussion/Action
<b>Preliminaries and Announcements</b>		
1	Call meeting called to order at 7:00pm	
2	New Public Safety Compliance Coordinator	Lowell English was introduced to everyone.
3	<p>Comments/concerns from guest residents</p> <p>#1 Add to old business on agenda for update on meeting</p> <p>#8 Add to Old business on July agenda</p>	<p>Gate Key incidents/concerns:</p> <ol style="list-style-type: none"> <li>1. Brandi Wydur brought up the process server let into the Village &amp; assigned to a random homeowner. Rick T. responded that he, Ernie &amp; Lowell were set to review BBVCC protocols &amp; then Rick would meet with Jason @Prime Security.</li> <li>2. Lorraine Day asked what the rule was for letting process servers into the Village. Maureen S. shared reg. 4.1 Utility, Emergency, Law Enforcement , Governmental Agencies, and process servers may enter BBV without preauthorization, but will be required to show identification and, when necessary, proof of purpose.</li> <li>3. Lorraine Day mentioned she just received a notification from Gate Key that a visitor in May had been let through the gate, a month later.</li> <li>4. Susan Scheirman stated that the Prime employees need to also be trained by BBVCC on our rules &amp; protocols. She spoke to one who had not met Rick or Lowell. Rick stated that Prime is responsible for training them.</li> <li>5. Lorraine Day asked Lowell what his role was &amp; if he would be the contact for incidents like aggressive dogs? Lowell stated he was.</li> <li>6. Brandi Wydur asked if the 24/7 patrol in rules and regs had been changed. Rick stated it is on Thursday's BOD agenda.</li> <li>7. Laurie Nelson stated that she has encountered the gate guard wearing earbuds while working the gate.</li> <li>8. Susie Walker asked if there was a dress code for the gate guards. They did not look "professional". Rick said he had spoken with Prime &amp; they just received a new shipment of Prime uniforms.</li> <li>9. Mentioned that the hand written, "Gone to the Bathroom" sign looked tacky &amp; requested the office create a more professional looking sign for the window.</li> </ol>
<b>Old Business - Review Outstanding items from April meeting</b>		
4	<p>Traffic-calming projects/ No Trespassing Signs</p> <p>Add to Old business on July agenda</p>	<p>Rick said he asked Bobby &amp; there were no additional No Trespassing or stop signs in maintenance.</p> <p>Bobby has not priced the plain vs. personalized No Trespassing signs. Rick should have that information for our next meeting.</p>

5	<b>Emergency Preparedness</b> <b>Add to old business on agenda for update on meeting</b>	<b>Community and individual readiness:</b> Maureen reported that Susan Scheirman & Lorraine Day were on the sub committee. Susie Walker & Judith Osman had not yet been let into the meeting. Susan has contacts for CPR & Defibrillator training. Maureen asked for protocols in arranging classes. Rick said: Krista to book the clubhouse & himself to send out Village email info. No date has been arranged yet.
6	<b>Lower Gate Lights, camera, fob</b>  <b>MOTION:</b> Safety/Security Committee recommends the BOD look into getting key fobs for the lower pedestrian gate.  <b>Add to Old business on July agenda</b>	<b>Light:</b> Randy reported that the light had arrived, needed to tweak it a bit & should be installed soon. <b>Camera:</b> Maureen said the Marina COmmittee is looking into replacing cameras, could we work with them on cameras & possibly a wi fi repeater/extender or 4G cell option? <b>Fob:</b> Big problem is getting electricity to the gate would involve asphalt to be dug up/repared plus wiring, etc. Maureen asked if it could be tied into L & D committee project at the lower gate. Betsy Just from L & D said they could look into it.  <b>Motion:</b> Safety/Security Committee recommends the BOD look into getting key fobs for the lower pedestrian gate. Bryan made the motion, Maureen 2nd & all approved.
7	<b>Cameras in the Village</b>  <b>Add to Old business on July agenda</b>	Maureen said the Marina Committee is looking into replacing cameras, could we work with them on cameras & possibly a wifi repeater/extender or 4G cell option?
8	<b>LIDAR Device</b> <b>Add to old business on agenda for update on meeting</b>	Jerry asked about the status of the LIDAR device. Rick said it will be brought up at the BOD meeting on Thursday.
9	<b>4th of July fireworks</b> <b>Add to old business on agenda for update on meeting</b>	Rick reported that he spoke with Sheriff Kevin Mead & Mr Mead is going to commit to regular patrols within the Village. Lowell said he would be there to monitor & Prime might be able to send some patrol.
<b><i>New Business</i></b>		
10	<b>Village Incidents</b> <b>Add to Old business on July agenda</b>	Robbery on Nootka Loop was reported to the sheriff & the Gate. Neither Rick nor the office knew about it. Bryan brought up the incident report for the golf course & that it had been discussed that one be created for Village incidents.
<b><i>Closing</i></b>		
14	<b>Next meeting</b>	August 15, 2023 7pm via Zoom
15	<b>Meeting adjourned 7:55 pm</b>	<b>Adjournment moved by Bryan, seconded by Maureen; all approved.</b>