

# Minutes (Rev. 1)

## Birch Bay Village Safety Committee Meeting

*April 18, 2023 7:00 pm*

**Attendees:**

Chair: **Susan Scheirman**    Secretary: **Lorraine Day**    Member **Jerry Betzer**    Member **Bryan VanderYacht**  
 Board Liaison: **Randy Ambuehl**    General Manager: **Rick Tanner**  
 Guests (via "Zoom"): **Maureen Server; David Scheirman**

Note: Motions carried are noted in blue text.

	Subject	Discussion/Action
<i>Preliminaries and Announcements</i>		
1	Call meeting called to order at 7:01	
2	Guidelines for this meeting	Guests will have an opportunity to speak at the beginning of these meetings. Zoom thumbnails of guests must show a name, not a number or "iPhone3".
3	Approval of March minutes	Moved by Bryan; seconded by Jerry; all approved.
4	Comments/concerns from guest residents	None.
<i>Old Business</i>		
5	Traffic-calming projects	<p><b>Additional 20-mph speed limit signs:</b> <i>Susan moved to recommend the purchase of 11 more speed-limit signs to the Board; Lorraine seconded; Jerry approved. Motion carries.</i></p> <p><b>Large 20-mph speed limit sign at entrance kiosk:</b> Susan will research options, which may be limited now with installation of new, smaller electronic reader sign.</p> <p><b>20-mph speed limit painted on roadways:</b> Ongoing; Maintenance will complete as weather/schedule permits.</p> <p><b>"Stop lines" painted on roadways:</b> Ongoing; Maintenance will complete as weather/schedule permits.</p> <p><b>Raising existing stop signs for visibility:</b> Ongoing; Maintenance will complete as weather/schedule permits.</p> <p><b>Additional stop signs:</b> Susan, Bobby and Bill (Security) have identified 17 additional locations where stop signage is recommended. <i>Moved by Lorraine to recommend purchase of; 17 additional stop signs; Susan seconded, Bryan abstained, Jerry votes yes. Motion carries.</i></p>
6	Snow plowing	<b>Protocol for prioritizing streets:</b> Rick says a protocol has been developed for which streets get plowed first, and when; Jerry will ask Bobby to make a map of the protocol that can be shared with the community via the Bulletin.
7	Emergency Preparedness	<b>Community and individual readiness:</b> Committee members Lorraine Day and Maureen Server and resident Susie Walker are interested in developing information re emergency preparedness. Currently in early 'brainstorming' stages.
8	GateKey Concerns	<b>Low resident usage (~25%) of GateKey system:</b> Lorraine, Maureen and Rick are aware of YouTube videos which provide training; will publish links in the Bulletin if videos are not too out-of-date. Ongoing discussion of other solutions to residents' reluctance to use.

9	Village perimeter security	<p><b>Discussion of possible remedies for open-access areas of concern:</b></p> <ul style="list-style-type: none"> <li>— <b>Access from west field:</b> No known reports of non-residents entering via this field (except coyotes). Fencing is unrealistic, would have to be on all private residences along the perimeter and many residents prefer to keep it open. Closed discussion.</li> <li>— <b>Access from Rogers Slough at Sunrise Park:</b> No recommendation at this time on fencing at slough. No Trespassing signage being requested (see next item).</li> <li>— <b>Access from beaches along the bay:</b> There is a need for “No Trespassing” signs at bay-facing access points (1 each for Sunrise Park, Sand Dollar Park, Lighthouse Park and Sunset Park, plus 1 east of Sunrise Park and 1 east of Sand Dollar Park, plus 3 extra). <a href="#">Lorraine moved to recommend the purchase of 17 “No trespassing” signs; seconded by Susan, approved by all. Motion carried.</a> Board can consult with Maintenance and assess cost and decide.</li> <li>— <b>Access via the lower gate:</b> <ul style="list-style-type: none"> <li>— <b>Lighting:</b> Last January, <a href="#">Bryan moved to recommend the purchase and installation of a light at the lower gate (power already exists); Susan seconded, Lorraine and Jerry approved. Motion was carried.</a> Randy has done further research and has found a suitable light fixture which he will discuss with the Board.</li> <li>— <b>Camera:</b> Would require internet access, which we don’t have at that location. Ziplly Fiber could provide, for about \$100/month. Bryan has information about a system that would integrate with the existing system at the gate and office (which are already being monitored) and will report back. We will revisit this option when the internet issue has been resolved.</li> </ul> </li> <li>— <b>Fob systems for vehicular traffic / pedestrian-bicycle traffic:</b> Ongoing discussion. A fob system for vehicles isn’t seen as practical; a system for pedestrians and bicyclists might be possible as such a system is currently being used at the marina and the pool. Keys are expensive and many residents don’t return them when they move away, but there are security concerns around the school bus, and would require internet connection. Ongoing discussion.</li> </ul>
10	Safety Committee ‘mission’ and role	<p><b>Role and relationship with Security:</b> The committee is not clear about its ‘mission’ and role and its relationship with Security (overlapping concerns), and has many questions regarding the outdated Security Committee Handbook and how best this committee might support the Board. Discussion tabled due to the installation of a new general manager (Security supervisor), but that has been accomplished and we would like to arrange a meeting with the Board. Randy will see if a meeting is possible.</p>
11	Committee email	<p><b>Committee email address incorrect in Bulletin:</b> Krista has been notified of the committee’s new email address. Closed.</p>

***New Business***

12	Electronic speed readers	<p><b>Protocol needed for moving our electronic mile-per-hour speed readers.</b> Jerry wrote a memo last June with a proposed protocol, but nothing followed. Never was officially adopted by the Board. Jerry will re-send the memo to this committee for review.</p>
13	Lower gate vandalism	<p><b>Incident at lower gate:</b> A resident reported seeing a boy cutting through the fencing at the lower gate so he could exit with his bicycle. Resident called Security but no one answered. Maureen reports that Patrol has not been keeping its cell phone charged. Rick has addressed; this incident noted and closed.</p>

***Closing***

14	Next meeting	May 16, 2023 7pm via Zoom
15	Meeting adjourned 8:24 pm	Adjournment moved by Susan, seconded by Bryan; all approved.