

ALLIANCE BANK PAYMENT PORTAL

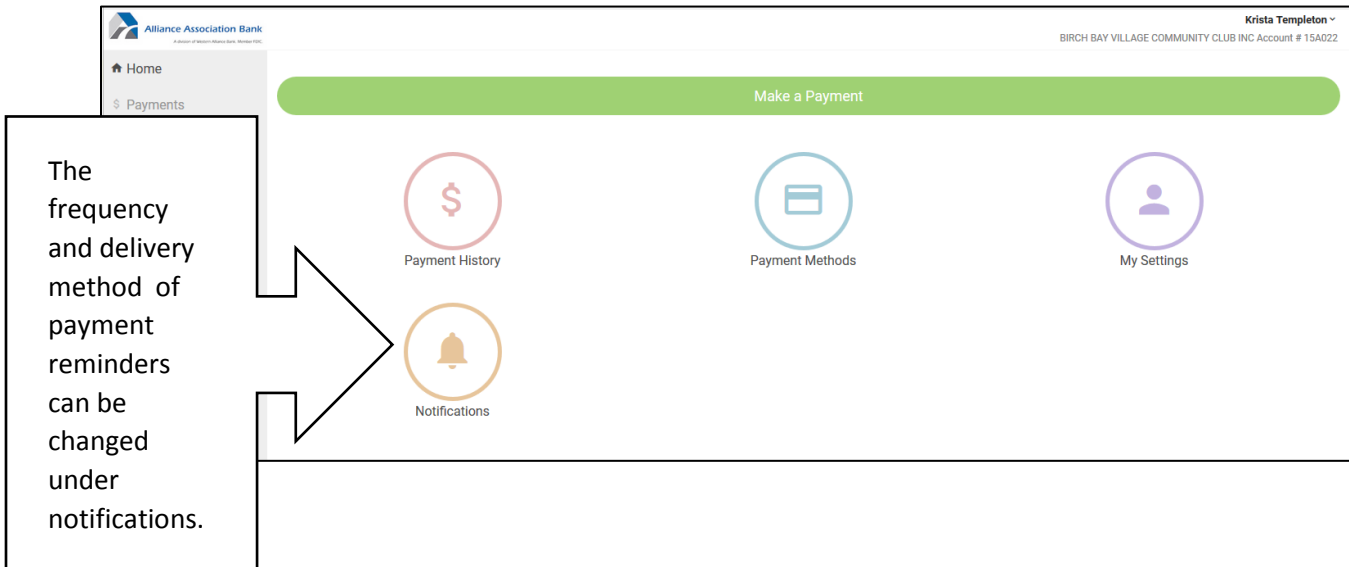
SETTING PAYMENT REMINDER NOTIFICATIONS

Credit/Debit Cards

Log into the Alliance Bank Payment Portal online using the Credit Card payment option.



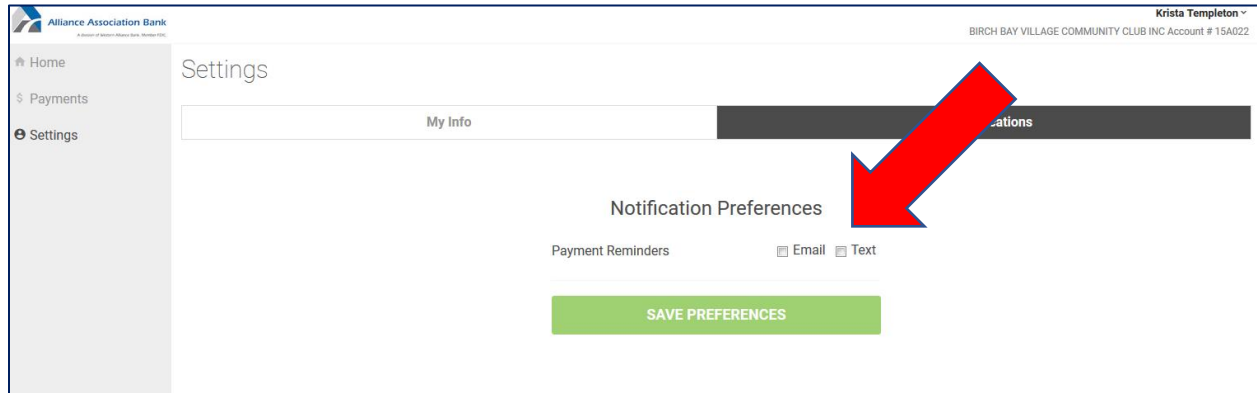
Once logged in you will be directed to the HOME page of your portal .



If you would like to receive automatic notifications for payments select your preferred method of notification- Email or Text or both.

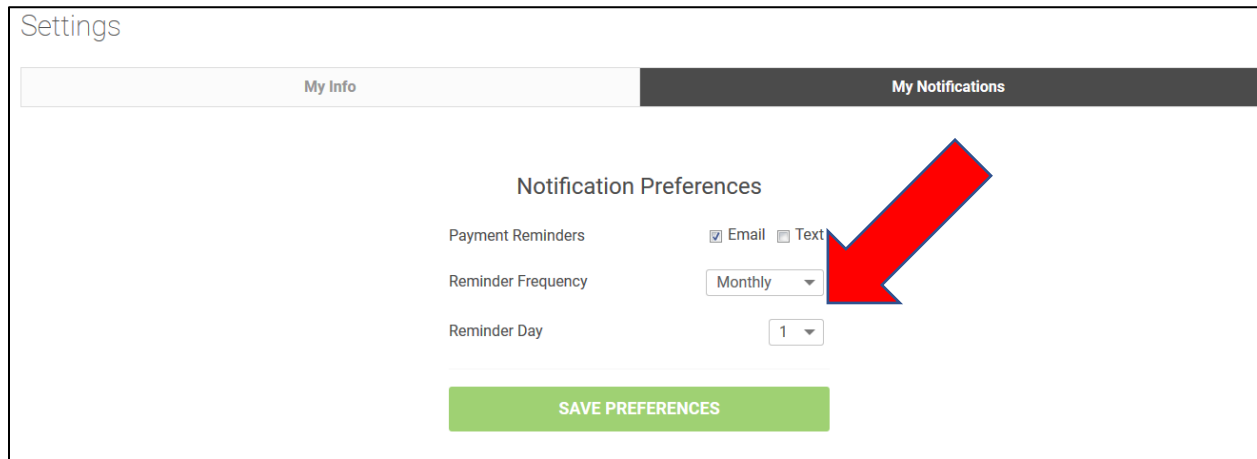
PLEASE NOTE: *The notification sent will remind you that a payment is needed, but NOT for how much. Instead it will tell you the amount you paid previously. To find the right amount you will need to log into your TOPS[ONE] Owner Access Portal:*

<https://owner.topssoft.com/BirchBayVillageCommunityClub/Account/Login>



The screenshot shows the 'Settings' page for the Alliance Association Bank. The user is logged in as Krista Templeton, with account information for Birch Bay Village Community Club Inc. The 'Settings' menu is open, and the 'My Info' tab is selected. The 'Notification Preferences' section is visible, with 'Payment Reminders' checked. The 'Email' checkbox is selected, and the 'Text' checkbox is unselected. A red arrow points to the 'Email' checkbox. A green 'SAVE PREFERENCES' button is at the bottom.

Once you select your notification preference you will be prompted to set the reminder frequency and the reminder day. Save preferences.



The screenshot shows the 'Settings' page for the Alliance Association Bank, specifically the 'My Notifications' tab. The 'Notification Preferences' section is visible. 'Payment Reminders' is checked, and both 'Email' and 'Text' checkboxes are selected. A red arrow points to the 'Email' checkbox. The 'Reminder Frequency' is set to 'Monthly' and the 'Reminder Day' is set to '1'. A green 'SAVE PREFERENCES' button is at the bottom.

If you do NOT want to receive any payment reminder notifications make sure both Email and Text are unchecked. Save preferences.