

BIRCH BAY VILLAGE COMMUNITY CLUB
SECURITY MEETING
September 21, 2016
7:00PM
8181 COWICHAN ROAD

- **Court:** Honorable Judge Michael Bobbink presiding
 - Speeding (failure to appear): \$100 fine doubled and no admittance to BBV.
 - Speeding: \$100 fine amended to \$75 and reduced to \$40.

- **Call to Order:** 7:11 PM
- **Roll Call:**
 - Ralph Falk (Chairman) PRESENT
 - Agnes Doutre PRESENT
 - Gloria Hardan PRESENT
 - Rick Jones PRESENT
 - Bob Simpson PRESENT
 - Bob Feaster ABSENT-EXCUSED
 - Nancy Garlow ABSENT

- **Also Present:**
 - Peter Hoemberg (Board Liaison)
 - Krista Templeton (Office Assistant & Recording Secretary)
 - Barb May (BBV Security Supervisor)
 - Chad Parker (Pacific Security)

- **Agenda:**
 - **MOTION** made by Gloria Hardan, seconded by Rick Jones and carried to approve the Security Agenda as written.

- **Minutes:**
 - **MOTION** made by Agnes Doutre, seconded by Rick Jones and carried to approve the Security Minutes of June 29, 2016 as written.

- **Homeowner's Presentations:**
 - **NONE**

- **Pacific Security:**
 - Barb May talked about a disabled village resident having trouble manipulating the pad lock that secures the lower pedestrian gate.
 - **Both Barb & Ralph will discuss this issue with Ken Hoffer, General Manager, and suggest a new, ADA friendly gate and lock, similar to the ones at the marina be installed.**
 - Barb May commented on the numerous crab pots being stolen out of the bay and pointed out that no actual theft has occurred or been reported within the marina or BBV.

- **Chairman's Report:**
 - **Security Court and Security Meeting Scheduling:** In the past Security Court and the Security Committee Meeting have been scheduled to coincide on the same evening, however, a recent number of Security Committee meetings have had to be rescheduled due to the Judge's availability.
 - The committee would like to keep future meetings during their regularly scheduled dates, which is quarterly on the 2nd Wednesday of the month.
 - It was suggested that court be scheduled separately from the committee meetings when the Judge is not available and it would be optional for committee members to attend court.
 - It was also suggested that the village should have a back-up Judge to schedule when Judge Bobbink is not available.
 - **Ralph Falk will discuss scheduling options with Ken Hoffer and the Board of Directors.**
- **Security Business:**
 - **BBV Fireworks Policy:** Barb May gave a recap of the most recent 4th of July in BBV. She stated that only one citation was issued this year, and that the A-board signs on the beaches worked successfully.
 - **The committee decided that no policy changes were needed.**
- **Any Other Business:**
 - Agnes Doutre wanted to follow up on Ken Hoffer's progress in communicating with members what an A.E.D. machine is and where to find the two A.E.D. machines in the village.
 - The committee is still interested in providing education or having a demonstration of some sort during the November General Meeting.
 - **Ralph Falk will work with Ken Hoffer to find someone to do the demonstration or to find a video.**
 - Agnes Doutre mentioned that the current trailer parking signs by "D" Dock are faded and ambiguous. She noticed that over the summer several trailers were parked in the designated loading/unloading parking spaces and suggested the village get new signs that clearly designate regular and trailer parking.
 - **Although it is not technically a security/safety issue Ralph Falk will mention the signs to Ken Hoffer and Steve Freitas, Operations Manager.**
- **Next Meeting:**
 - December 14, 2016
 - Gloria Hardan has a prior commitment and will not be here for the December meeting.
- **Adjourn:**
 - MOTION made by Agnes Doutre, seconded by Bob Simpson and carried to adjourn the meeting at 7:39pm.