

BIRCH BAY VILLAGE COMMUNITY CLUB  
SECURITY MEETING  
June 29, 2016  
7:00PM  
8181 COWICHAN ROAD

- **Court:** Honorable Judge Michael Bobbink presiding
  - Speeding & driving without a license. Appeal of previous citation. Remainder of fine waived & re-admitted into BBV.
  - Illegal Launch: No ruling made.
  - Speeding: Original fine \$100 reduced to \$75 as per BBV fine schedule. Fine stands.
  - Speeding (failure to appear): \$100 fine doubled and no admittance to BBV.
  - Speeding: \$100 fine reduced to \$50.
  - Noise Complaint (failure to appear): \$100 fine doubled and no admittance to BBV.
  - Abusive Language (failure to appear): \$100 fine doubled and no admittance to BBV.
- **Call to Order:** 7:21 PM
- **Roll Call:**
  - Ralph Falk (Chairman)   PRESENT
  - Bob Feaster               PRESENT
  - Bob Simpson              PRESENT
  - Rick Jones                PRESENT
  - Gloria Hardan   PRESENT
  - Agnes Doutre   PRESENT
  - Nancy Garlow   ABSENT
- **Also Present:**
  - Peter Hoemberg (Board Liaison)
  - Ken Hoffer (General Manager)
  - Krista Templeton (Office Assistant & Recording Secretary)
  - Barb May (BBV Security Supervisor)
  - Bud Tweaton (Pacific Security)
- **Agenda:**
  - **MOTION** made by Bob Simpson, seconded by Bob Feaster and carried to approve the Security Agenda as written.
- **Minutes:**
  - **MOTION** made by Bob Feaster, seconded by Bob Simpson and carried to approve the Security Minutes of March 23, 2016 as written.
- **Homeowner's Presentations:**
  - **NONE**
- **Pacific Security:**
  - Additional security and patrols will be present for the 4<sup>th</sup> of July weekend.
  - It was suggested that a visual measurement be put on the beaches showing where it was okay for fireworks to be set off.
    - The current measurement, "mean high tide" (MHT) is too confusing.
    - Staff will make and post signs indicating "fireworks okay beyond this point" on the beaches for the upcoming weekend.

- **On the agenda for the 9/14/16, the committee will discuss making a recommendation to the board about a possible rule change on fireworks.**
  - Barb May mentioned an article in the Northern Light about new City of Blaine ordinances that will ban and limit the discharge of fireworks in 2017. The ordinances will not affect BBV.
- **Chairman's Report:**
  - **A.E.D./Defibrillator:** A member recently approached the security staff at the front gate and asked if the village had a defibrillator and where it was located. The guard did not know.
    - Barb said it is one of the first things covered in the guards training, but will refresh the security staff.
    - After some discussion it was decided that a lack of education (by both the member and security) may have led to the miscommunication.
      - Ken Hoffer was asked to provide education about the terminology A.E.D vs. Defibrillator, and their locations in the bulletin.
        - Currently there are 2 A.E.D. machines. One is located in the Clubhouse and the other in the security truck.
      - It was suggested that more signage be placed throughout the village indicating the locations of the A.E.D. machines.
        - Signage saying "call security in case of emergency" will be on placed on the Marina gates.
        - It was requested that an additional sign be put on the side of the A.E.D machine in the Clubhouse.
      - Ralph Falk will make a recommendation to the board that a demonstration of the A.E.D. machine be done during the November general meeting. Pacific Security can help facilitate the demonstration.
- **Manager's Report – Ken Hoffer:**
  - **Recent Activity:**
    - **Boat Entry:** The current rule states that all boats must be registered with the office prior to entry in the village and correct decals/pass must be presented to gate security or the boat will be turned away. When the office is closed we have allowed members to gain entry if they can show proof of ownership for the boat to the guards. A citation may be issued to the member, but can be waived once the boat is properly registered with the office.
    - Ken Hoffer will suggest to the board that the office be open all Saturdays next summer to accommodate those members who are unable to complete their business the current business hours.
    - A profanity was "burned" (with fertilizer) into the grass on the 7<sup>th</sup> fairway of the golf course.
    - Ralph Falk requested that the lines in the Marina parking lot be re-painted. They have been really helpful with the increase in marina traffic for the summer.
  - **How Speed Limits are set:** Speed limits are set by the Revised Code of Washington and are adjusted by each municipality according to their traffic needs.

- **Drones:** New FAA regulations (for drones less than 55 lbs.) will require operators to register their drones online and to pass an exam. In addition, drones must be kept within sight at all times, cannot fly over people and can only be flown during the day and at twilight hours.
  - BBV has only had 1 complaint so far about drones, but it is growing in popularity.
- **Security Business:**
  - **Stationary Speed Observations:** Security has been conducting stationary speed observations to see if speeding is really a problem and it isn't.
  - **Emergency Response Preparedness:** Ken is still working on the Village response plan, but the Marina response plan is finished.
  - **New Marina Gates:** It was discovered that the new gates had a gap that someone could reach through to open the gate. Staff has turned the auxiliary gate around and the gap is now smaller, but another fix may be required.
  - Ken Hoffer presented the idea of installing road/pavement warning bumps across Salish but the board and committee had no interest in pursuing road/pavement warning options.
- **Any Other Business:**
  - Budget Meetings on August 22, 2016 from 2pm-5pm and 7pm-9pm, and again on August 23 at 10am.
    - Committees can request items to be put into the budget.
    - **Security Committee will make a recommendation to purchase an additional A.E.D. machine for the marina/office.**
  - **Contractor Gate Pass:** For the next few months security will be handing out a neon green pass to all contractors. The pass contains information regarding the speed limit, parking, digging and construction times.
- **Next Meeting:**
  - September 14, 2016
- **Adjourn:**
  - MOTION made by Agnes Doutre, seconded by Bob Simpson and carried to adjourn the meeting at 8:53pm.