

BIRCH BAY VILLAGE COMMUNITY CLUB
SECURITY MEETING
SEPTEMBER 16, 2015
7:00PM
8181 COWICHAN ROAD

- **Court:** Honorable Judge Michael Bobbink presiding
 - Illegal entry into BBV (failure to appear): fines doubled to \$100.00 and no admittance to BBV
 - Illegal use of guest dock: fines reduced to \$35.00
 - Illegal entry/illegal guest launch (No IR report): citation dismissed
 - Speeding/failure to stop: \$50.00 for failing to stop; speeding reduced to \$50.00 (\$100.00 total)
 - Noisy dogs (No IR report): citations dismissed
 - Illegal launch/No decals (failure to appear): fines doubled to \$400.00 and no admittance to BBV
 - Speeding (failure to appear): fines doubled to \$200.00 and no admittance to BBV
 - Profane language toward Security officer (failure to appear): fines doubled to \$200.00 and no admittance to BBV
 - Damaged gate arm/reckless driving (failure to appear): fines doubled to \$200.00 and no admittance to BBV
- **Call to Order:** 7:30pm
- **Roll Call:**
 - Ralph Falk (Chairman) Present
 - Agnes Doutre Present
 - Nancy Garlow Present
 - Bob Simpson Excused
 - Brenda Young Excused
- Also Present:
 - Valery Anderson (Board Liaison)
 - Ken Hoffer (General Manager)
 - Esther Matter (Office Manager & Recording Secretary)
 - Barb May (BBV Security Supervisor)
 - Chad Parker (Pacific Security)
 - Bud Tweaton (Pacific Security)
- **Agenda:**
 - MOTION made by Agnes Doutre, seconded and carried to approve the agenda as presented.

- **Minutes:**
 - MOTION made by Nancy Garlow, seconded and carried to approve the Security Minutes of March 18, 2015 as written.
- **Homeowner's Presentations: none**
- **Pacific Security:**
 - Chad Parker introduced Bud Tweaton who has been in charge of Development for Pacific Security for the last 4 years.
 - Barb May talked about the survey she conducted of traffic signs. Her top request was some type of "speed zone" during school bus times; such as speed limit signs for 15MPH during the school bus hours.
 - Barb May will research why some of the reports did not have Incident Reports (IRs), and will make sure they are done for all citations in the future.
 - One of the citations should have been a fine from the office, and should not have been brought to court.
 - A suggestion was made to handout a flyer that explains the school bus policies in BBV. Barb May responded that it was not necessary; the kids and parents are aware of the policies within a few days after verbal reminders.
- **Manager's Report – Ken Hoffer:**
 - Ken Hoffer requested that the BBV rules and regulations for fires be changed to reflect the same policies as Whatcom County; such as not leaving fires unattended and not burning lumber. The topic will be discussed under "other business".
 - A visitor hit the gate arm and blamed BBV for the damage to his vehicle. The incident was dealt with at Board level; the Board refused to compensate for the damage because the driver had cut across lanes.
 - Due to vandalism in the restrooms, Security Officers started locking the restrooms at night and opening them at dawn. Since then there have been no reports of vandalism. The restrooms will be closed for the winter since there is no power in them and pipes could freeze.
 - An additional Kayak rack was installed at Sand dollar Park.
 - Paving and crack sealing is done for this year. The next step will be striping, and the "dots" for the visitor/member lane.
 - Ken Hoffer is not sure if the crosswalk will be repainted at the front gate.
 - A suggestion to put a speed limit sign on the gate arms, and take down the other speed limit signs was discussed.
 - **The Security Committee decided to recommend that the Board approve painting the speed limit on the gate arm itself, in between the stripes, using a stencil and reflective paint.**
 - Ken Hoffer would like to periodically have a maintenance person watch the bus stop area, and have Security Patrol watch for speeders.
 - Ken Hoffer received complaints about the "free" Bellingham Herald papers being left in driveways. Ken Hoffer left a message with a Bellingham Herald representative,

and then had Security stop the drivers from coming in. When a representative from the Bellingham Herald called back, Ken Hoffer told him that the drivers would not be allowed in unless they had a list of addresses, and that there was a speeding issue with some of the drivers.

- Dredging will be around Thanksgiving time; Security is involved with traffic control during the dredging time.
- The Security Committee was given a letter from a member complaining about a guest not being let in. Ken Hoffer spoke with the owners and explained that there has been a rule that members have to call or have the guest on the guest list in order for the guest to be let in; and that the Security Officers cannot call the owners. The guest had not been called in, and before the guard could explain where the phone was he could use, the driver drove out of BBV.
- The Security phone system was switched back to Frontier instead of the internet based line with an automatic recording.
- **New Business:**
 - Agnes Doutré brought up an idea for an email service that Security could use that would allow members to email expected visitors no later than 24 hours ahead of time. The Officer could then respond back when the guest was added in the system.
 - Some members currently do that with the Office's contactus@bbvcc.com email since the Office is able to put in expected visitors, but it is not widely known.
 - **There is an option with the current Security System where members can log in with a code and put in their own visitors. The option was not pursued due to potential security breaches as well as having to regulate the codes. However, the option can be researched again.**
 - **The Security Committee recommended that the Board research the option for members to log in their own expected visitors.**
 - Ideas for a sign for the lower gate for the school bus stop were discussed.
 - **The Security Committee recommends that the Board consider a temporary sign stating “Caution: School Bus Loading Zone” with blinking lights that can be placed near the lower gate for the first 3 weeks of the school year.**
 - Barb May submitted a map of recommendations for Stop, Yield, and Slow/Caution signs.
 - **The map will be given to the Board for consideration.**
 - There is no regulation about fishing from the gas dock. The previous General Manager, Meg Grable, had a policy for kids fishing from the gas dock, but Ken Hoffer would like a regulation that Security and members can reference.
 - **After some discussion, the Security Committee decided to recommend that the Board paint a blue line where fishing is allowed and place a sign in the area stating that children under 12 years of age must be**

accompanied by a responsible adult and that boats have priority (move out of the way of boats).

- **In the meantime Ken Hoffer will research the liability of kids fishing from the gas dock.**
- **A regulation will need to be written as well.**
- A letter from Bart Boeckholt (Div. 4, Lot 33) was submitted requesting to serve on the Security Committee.
 - **MOTION made by Agnes Doutre, seconded and carried to recommend Board approval for Bart Boeckholt to serve on the Security Committee.**
 - Ken Hoffer reminded the Security Committee that Nancy Garlow's and Brenda Young's first terms were expiring in November. If they wish to rerun, the BBV Office just needs a letter of interest from them.
- **Any Other Business:**
 - There was an incident between some residents due to a dog running off a property toward a walker. The one owner was apparently belligerent, and the Security Officer did not want to confront them at that time because he believed they were intoxicated. Barb May talked to the owner of the dog the following day and reminded them of the rules regarding loose dogs.
 - **Fireworks have been allowed below the mean high water line because it has been considered "county" property. According to a county map, though, most of that land is actually BBV property. Ken Hoffer asked the Security Committee to consider either banning fireworks completely or issuing a steeper fine for shooting fireworks, or both.**
 - **The Security Committee recommended that the Board add that unattended fires and burning lumber were not allowed in BBV to the current BBV fire regulation.**
- **Next Meeting:** December 9, 2015
- **Adjourn:**
 - **MOTION made by Nancy Garlow, seconded and carried to adjourn the meeting at 9:15pm.**