

BIRCH BAY VILLAGE COMMUNITY CLUB

SECURITY COMMITTEE MEETING MINUTES 09-11-13

MEETING CALLED TO ORDER AT 7:00PM

ROLL CALL:	Ric Simons, Chairman	Present
	Janet Burke	Absent
	Agnes Doutre	Present
	Ralph Falk	Present
	Nancy Garlow	Present
	Bob Simpson	Excused
	Brenda Young	Excused
	Eric Peters, Board Liaison	Excused
	Harry Shearer, Board Liaison Fill-in	Present
Also Present:	Ken Hoffer, General Manager	
	Barbara May, Pacific Security	
	Esther Matter, Recording Secretary	

SECURITY COURT: CANCELLED. The judge was unable to attend court due to medical reasons.

MINUTES: The Minutes from June 12, 2013 and August 14, 2013 were accepted as written.

MANAGER'S REPORT:

- ❑ Ken Hoffer listed an array of calls and incidents that Security personnel deals with on a regular basis.

UNFINISHED BUSINESS:

- ❑ Birch Bay Village Security Concerns
 - The Sponsored Golf Pass's complainant withdrew his complaint.
 - The committee agreed with limiting the amount of Sponsored Golf Passes sold to 30 a year.
 - The guest launch, yacht club reciprocal moorage, private dock rental, and guest moorage was agreed not to threaten a security breach and therefore not security committee issues.
- ❑ Gate Security Issues
 - Walkers and bicyclists were not checking in at the gate per post orders. The problem was addressed with a reminder in a membership e-mail by Ken H. and Barbara May was notified.
 - A sign needs to be made for boats on trailers to come in through the visitor lane.

NEW BUSINESS:

- ❑ Entrance Lane identification
 - The visitor lane has been painted.
- ❑ Village Traffic
 - Letter submitted by resident on speeding issues. The resident was not asked by the board to review speeding and should not have been allowed to use BBV equipment (i.e. Radar gun).
- ❑ Written Input from Bob Simpson
 - Suggestion to limit guests from 12 to 5; committee agreed it is not an issue.
 - Committee suggested that members fill out a new guest card every year.

- Motion made by Agnes Doutre – 2nd Nancy Garlow – and carried to recommend that the board reinstate the guest passes. Ralph Falk opposed the motion.
- The other items mentioned in the written input were not security related.
- In the future the committee will not review a letter from a security member, unless that member is present to verbally address and discuss the issues.
- Governing Documents
 - The committee received new copies of the Articles of Incorporation, Covenants, Bylaws, General Rules & Regulations, and Post Order for review.
- Other
 - Committee members are welcome to review Security incidents and reports at the office.

ADJOURNMENT:

- MOTION made by Agnes Doutre – 2nd Ralph Falk – Carried to Adjourn. Adjourned at 8:15pm. Next meeting will be December 11, 2013.

Esther Matter

Recording Secretary: Esther Matter