

**BIRCH BAY VILLAGE COMMUNITY CLUB  
ROADS AND DRAINAGE COMMITTEE  
MEETING MINUTES**

**November 14, 2013**

Call to order at 10:00 a.m.

**Members Present:** Mick Bride  
Cliff Mallory  
Jerry Royal  
Ken Davidson  
Bill Forbes

**Board Representative:** Terry Sullivan

**Advisers Present:** Sandy Hilborn  
Jim Lockie

**BBVCC Representative:** Steve Freitas

Motion was made by Mick Bride and seconded by Jerry Royal to approve the minutes of the previous meeting.

**Coquitlam Project** – New catch basin and more dirt are on order. Project will be worked on when weather permits to reinstall the drain pipe.

**Club House Parking Lot** - Due to flooding during heavy rains the laser level needs to be used to check if the parking lot can be releveled to get the water to escape into current drain. If not, a new drain has to be installed in front of the Club House.

**Striping of Roads** – Current vendor Kamps has a standing order to stripe the roads but seems to be tied up with other jobs so we need to check for a secondary source to get the striping completed.

**Request to Put Road & Draining under ACC** - The BOD has decided they will not change the status of the Road & Drainage, it will remain a regular committee.

**Wires in Ditch at 8123 Quinault Road** – Staff needs to check about getting utility wires in the drainage ditch in front of 8123 Quinault lowered so a catch basin and drainage pipe could be installed.

**Drainage behind 8123 Quinault Road** – Road and Drainage Committee needs to check the rear lot drainage and see if the water is currently being funneled into the channel behind the properties adjacent to Trillium.

**Co-Chairman** – The committee needs to establish a co-chairman of Road & Drainage to handle meetings in the absence of the chairman.

Motion to adjourn made by Mick Bride and seconded by Jerry Royal.

Respectfully submitted by:

Ken Davidson