

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

October 11, 2012

Call to Order at 10:05 a.m.

Members Present:

Rich Gort
Jerry Royal
Cathy Gort
Cliff Mallory

Board Representative:

Terry Sullivan

Advisers (present):

Jim Lockie

Advisers (not present):

Chuck Wolfe
Peter Winterfeld

BBVCC Representatives (present):

Ken Hoffer

BBVCC Representatives (not present):

Steve Freitas,
Marina Maint. & Compliance Tech.

Reading of September minutes

Minutes from the September meeting were approved as read, with one exception: under “State replacing BBWARM as reporting agency,” the phrase “(9,000 times the allowable level for fecal matter contamination)” should read “(9,000 ppm, which far exceeds the allowable level for fecal matter contamination)”.

Follow-up on items from last meeting

Ken reported that the wooden catch basins had been taken care of, and that the soil from the McCabe property had been properly disposed of at several different locations in the village. Cliff presented a draft of the new project forms, which have been developed as a result of last meeting's discussion. Committee members were given copies to review, and as soon as they have reviewed and approved the final draft, these will be made available for anyone initiating a new committee volunteer project.

Tswassen Loop project update

Cliff reported that completion of this job has been delayed until Monday Oct. 15, weather permitting. Jerry will inform the homeowner of the current schedule.

Review of completed projects

Cliff reported that the Haida Way catch basin project and the drainage project at Salish/Salish Lane have both been completed.

There was some discussion of the disposal of ground cover recently removed by volunteers in order to make drainage improvements at Haida Way and Tsawwassen. This issue will have to be revisited in order to determine whose responsibility it is, probably by the Board.

Cliff said the project involving expansion of the driveway at Salish and Cowichan had come out very well and the homeowner was most appreciative.

Term limits

Ken reported that we have two members on the committee (Jerry and Cliff) who must re-apply if they wish to stay on the committee for another term. This must be completed prior to the next Board meeting.

Suggestion for improvement of area near entrance to the village

There was some discussion of a suggestion recently submitted by Larry McKinney, involving the possible improvement of a ditch bordering a piece of property across from the guard shack to the southeast (lot 4, div. 2). Since it is not currently a drainage issue, the committee decided to keep an eye on drainage in the area during the coming rainy season, pass the suggestion on to the Board for consideration, and possibly discuss it further at another time.

Drainage plan for circular driveway at Nitinat & Cowichan

Due to the height of drainage pipe in the roadway, the committee is recommending that the homeowner seek an ACC variance from the requirement to run pipe the entire width of his property, and instead use pipe under paved portions of the driveway, with drain rock in between. At least one R&D committee member will be on hand when this new application is reviewed by the ACC, in order to explain why this is the best approach.

Winter schedule

The Committee decided to suspend any further meetings until the month of February, unless there is some need for an emergency meeting.

Adjournment

The meeting was adjourned at 10:49.

Respectfully submitted,



Secretary, Roads & Drainage Committee