

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

September 12, 2013

Call to Order at 10:00 a.m.

Members Present:	Mick Bride Rich Gort Cathy Gort Cliff Mallory
Members Not Present:	Jerry Royal Bill Forbes Sandy Hilborn Ken Davidson
Board Representative: (not present)	Terry Sullivan
Advisers present:	Jim Lockie Larry Tremaine
Advisers not present:	Peter Winterfeld Chuck Wolfe
BBVCC Representatives:	Ken Hoffer, <i>Manager</i> Steve Freitas, <i>Marina Maint. & Compliance Tech.</i>
Guest	Bryan Vander Yacht

Approval of minutes

Minutes of the August meeting were approved as read.

Coquitlam project

Jim reported that staff will be checking with I&I to see how much fill will be needed to complete this project. Material currently piled near the golf course will be used for this fill. The remainder will be used to improve drainage in low areas of the golf course.

Committee members

Cliff noted that Rich Gort's term will be expiring in November, and if he wants to stay with the committee another term he should re-apply. Rich said he would notify the committee of his decision in the near future.

Lot on Matsqui to be developed

Bryan Vander Yacht, who will be developing Lot 15A3 on Matsqui, reported that there are significant drainage problems in that area that should be addressed. The committee responded that it is aware of these issues and told Van der Yacht that they will follow up by cleaning out pipes in the area and analyze the existing system in order to determine what needs to be done.

More I&I work

Ken suggested that we identify any other pipes that may need cleanouts when we have I&I here to look at the pipes on Matsqui.

Cracking and sealing

Cliff inquired as to the progress in this work, and Steve reported that the weather thus far has been too warm to do this work. Sept. 26 has been set as a tentative date.

Ditch clean-out

Mick suggested that we do some ditch cleanouts now, before the rainy weather sets in, and inquired as to whether Art might be available to do them. Mick said he would contact Art and see if he would be willing to do it.

Concrete aprons

Larry noted that there are new homes being built now that are not conforming to the requirement for concrete aprons, as well as other code violations. He also presented a list of locations where trees are extending out into the road. The village will follow up on these with notes to the property owners.

Treatment of brush area by the stairs

Mick reported that the board has been discussing possible ways in which to keep the blackberries from growing back and stabilize the slope, including spraying and applying "hog fuel.". Steve said they have hired someone to remove what is left of the old blackberries.

Adjournment

The meeting was adjourned at 10:52.

Respectfully submitted,



Cathy Gort

Secretary, Roads & Drainage Committee