

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

JULY 10, 2014

Call to Order at 10:06 a.m.

Members Present:

Ken Davidson, Acting Chair

Bill Forbes

Jerry Royal

Board Representative:

Jim Lockie

Advisers present:

Terry Sullivan

BBVCC Representatives:

Ken Hoffer, *Manager*

Salish/Quinault Ditch

The ditch was leveled and angled to direct stormwater flow towards recommended outfall, then filled with 1 ½ drain rock to bottom of the culvert so that standing water is not exposed.

Cowichan Culvert/Catch Basin Project

Locates were scheduled July 7. Project has been approved by the ACC. Volunteers will work to schedule time when man power and equipment is ready and available.

Nakat Culvert/Catch Basin Project

Locates were scheduled July 7. Project has been approved by the ACC. Volunteers will work to schedule time when man power and equipment is ready and available.

Nootka Loop Repair of Existing Drain Pipe

Steve Freitas was unable to attend, but did leave notes that the pipe could possibly be repaired in place with a sono-tube or similar material. Committee after discussions on various options decided with the lack of depth that a piece of 'flashing' could be bent into a Vee shape to protect the hole in the pipe and then a steel plate laid over the existing hole then covered with gravel to match existing parking strip. Maintenance will be asked if flashing is available and Terry volunteered a steel plate to cover the hole.

Volunteer Projects

After discussions on the subject, it was determined that the intent of the original plan has been altered from assisting homeowners to being the go-to guys. Committee recommends letting members know when they ask about the service that the volunteers will assist the member with the project, but do not necessarily want to do the whole project while the member watches out the window while drinking coffee and eating lunch.

Crack Sealing

The bid from Huizenga Enterprises was discussed and approved by the committee. Sandy Hilborn had driven the Village with Richard Huizenga to determine the work to be done and that bid came back as \$5,522.65. Committee approved this project and to do additional cracks using the original idea of spending \$8,000 or so on crack sealing for this budget year. Ken will notify the Board and Huizenga so they can schedule the work.

Adjourned

Meeting over at 11:05 am.