

Roads & Drainage Committee

Committee Meeting Minutes

Attendance:

Cliff Mallory, Chairman; Ken Davidson, Jim Cook, Jerry Royal

Jim Lockie, Board Liaison

Terry Sullivan, Steve Freitas (BBVCC Staff), Ken Hoffer (BBVCC General Manager)

Meeting called to order at 10:03

- 1) The Coquitlam Project was discussed. Volunteers and Staff will be available at 8 AM Monday morning to begin clearing the ditch on Coquitlam for preparation for the project. Bobby will be the lead and backhoe operator. Locates have been ordered and should be performed prior to Monday morning. Once the ditch is cleared, a bed of inexpensive sand will be placed for the culverts to sit on. The culverts and catch basins will then be set in place and hooked up. Once this has all been accomplished, the ditch will remain open during the spring & summer as a repository for debris taken from other projects until the ditch is at full capacity. At that time, a finish layer will be put over the ditch so that it can be used as a parking strip.
- 2) The Nootka Loop Small Catch Basin Project will commence about two weeks after the Coquitlam Project. There should be minimal materials and minimal time spent getting this project completed. It will consist of placing a small catch

basin and piping to the existing culvert to get standing water into the drainage system each time there is a rainfall.

- 3) The Cowichan small catchbasin project will be accomplished hand in hand with the Nootka Loop small catchbasin project. This catchbasin is at the end of the boat/trailer parking area and the first residence (Pattison) along Cowichan. The same timeline and restrictions apply to this Project as is the Nootka Loop Project.
- 4) The Pro Shop Small Catchbasin Project, although similar to the Nootka Loop and Cowichan Projects will be scheduled separately at a future date as not to interfere with the Golf traffic.
- 5) It has been agreed to that on each Roads & Drainage Project a Staff member will be assigned so that materials and equipment will be available prior to any Project commencing.
- 6) A short synopsis of the Statement of Works was discussed for the Crack Sealing Project and the Paving Project. A question arose about the cost per square inch for asphaltting at this time and the answer was that the contractor's have not been contacted yet for their drivearound. At that time, we will get an idea of the cost per square inch.

With no other business, the committee meeting was adjourned at 10:59.