

**BIRCH BAY VILLAGE COMMUNITY CLUB  
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

**April 11, 2013**

*Call to Order at 10:00 a.m.*

<b>Members Present:</b>	Mick Bride  Cathy Gort Rich Gort Cliff Mallory Jerry Royal Larry Tremaine
<b>Members Not Present:</b>	Sandy Hilborn
<b>Board Representative:</b>	Terry Sullivan
<b>Advisers (present):</b>	Jim Lockie Peter Winterfeld
<b>Advisers (not present):</b>	Chuck Wolfe
<b>BBVCC Representatives:</b>	Ken Hoffer, <i>Manager</i> Steve Freitas, <i>Marina Maint. &amp; Compliance Tech.</i>

**Approval of minutes**

Minutes of the October meeting were approved; February minutes were approved with the correction that Mick Bride, rather than Terry Garrow, was considering applying to the committee; and minutes of the March meeting were approved as read, with the following exception: “tree on Tsawwassen Loop” should read “tree on Nootka Loop”.

**Cowichan/Nitinat development**

The committee reported that this project has been approved by the ACC, and it will involve installation of a culvert across the two driveways and a mini-catch-basin connecting to the village system.

**Approval of new members**

Ken reported that the board has approved both Larry Tremaine and Mick Bride as new members to the committee. They were officially welcomed.

## **Bluff properties on Nakat**

Ken reported that Steve has sent letters to residents on the bluff, suggesting re-routing their storm-water to the Village drainage system on Nakat, as opposed to draining it in the bay. Cliff noted that erosion of the bluff is a serious issue.

After some discussion about damage caused by fires on the bluff, it was determined that there should be more signs posted further down the beach, stating that any fires on the beach are illegal. Since it involves posting on private property, this will require permission of property owners. Cliff stated that if these permissions are obtained and the Village provides the signs, volunteers will be happy to post the signs.

## **Drainage problem on Quinault cul de sac**

Two empty lots in this cul de sac are wet most of the year, making it impossible for the Village to maintain them. Volunteers have been trying to determine what drainage has been installed at an adjacent house, so owners of these lots can connect to the system at some future date. This will be investigated further, possibly with a back hoe, when the weather permits.

## **Drainage at Skeena & Chinook**

Steve reported that this project is on hold, awaiting Terry Garrow to do some further drilling in order to determine the soil strata.

## **Nootka Loop tree removal**

It was decided that the removal should be scheduled at the next R & D meeting, May 9, and take place as weather permits just prior to the May 18 cleanup. Jim noted that our recent chainsaw purchase entitles the Village to several free sharpenings.

## **Lot near Quinault & Skeena**

There was some discussion of whether a back hoe might be needed in order to place rock in the ditch; if so, this will require coordination with maintenance staff. Project is ongoing.

## **Letter pertaining to 8238 Quinault**

Cliff reported on a communication he received pertaining to a drainage problem at this address. It appears to be related to a faulty installation on the homeowner's property, but the committee will check it out.

## **Pavement problem on Chehalis**

Cliff reported that the mail person is having difficulty delivering mail at 8162 Chehalis due to the pavement being broken up in the area around the mailbox. Larry said there are a few places in that area where the gravel has been worn away and needs to be replaced. The committee will check these out and possibly fill in around the mailboxes with rock and/or sealer.

## **Covering over old stop signs on pavement**

Jim suggested that when paving is done at the front gate we also address those areas where we have old “stop” signs on the pavement that have not been covered adequately. Although they have been painted over at least once, they keep leaking through. Cliff said that while the committee is checking out the problems around mailboxes it will also take note of areas where “stop” signage needs to be covered with pavement.

## **Adjournment**

The meeting was adjourned at 11:02.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cathy Lewis".

*Secretary, Roads & Drainage Committee*