

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

March 14, 2013

Call to Order at 10:02 a.m.

Members Present:	Jerry Royal
Members Not Present:	Sandy Hilborn Cathy Gort Rich Gort Cliff Mallory
Board Representative:	Terry Sullivan
Advisers (present):	Jim Lockie
BBVCC Representatives:	Ken Hoffer, <i>Manager</i> Steve Freitas, <i>Marina Maint. & Compliance Tech.</i>
Guests:	Larry Tremaine Terry Garrow

Reading of October minutes

Reading and approval of the October minutes was deferred until the next meeting.

Tree on Nootka Loop

Volunteers will work with maintenance staff to remove and dispose of a large tree that is growing alongside the right of way on Nootka Loop. It was decided that the removal be coordinated with the April cleanup day, which is scheduled for May 18.

Ken reported that there are several areas that will need to be patched this year when weather permits. These will need to be identified and placed on the schedule for this coming season.

Water problem on Quinault Cul de Sac

Steve, Terry, and Terry checked open pit and determined that bottom of pit was too hard to clean out with shovel. Dumped blue dye into pit while adding water from garden hose. Blue water emerged at Salish ditch. Water must be leaving pit via culvert. Proposed to dig out pit with back-hoe and have I & I Services blast from non-pit end of pipe to make sure there is no blockage.

Properties on Nakat along the bluff

Larry walked bluff. Most not too bad. One property has no water draining from pipe. Board has suggested letters to all property owners along bluff for information.

Cowichan/Nitinat property

The owners of the property on the corner of Cowichan and Nitinat may be requesting a re-approval for the project. A Circular driveway by the mailbox. ACC indicates approval if approved by R & D Committee. By consensus, committee approves project as discussed previously.

Skeena/Chinook

The vacant lot at Skeena & Chinook has major drainage problems. Mowing cannot commence until mid/late summer. Staff attempted to bore hole along easement to see if water would dissipate. Waiting locates before proceeding. Terry G suggests using his auger w/core sample attachment to assess strata formation. Has also offered seismology machine to get data for the projects.

Salish Ditches

Ditches along Salish that were filled to base of culverts with gravel need to be raked so that gravel gets away from culverts. Screens were also gone; maybe staff can re screen with higher gauge screening.

New Committee Member Application

An application for membership in Roads & Drainage Committee was presented and read. By unanimous vote, R & D Committee recommends Larry Tremaine be added to the Roads & Drainage Committee. Recommendation will go to next Board meeting (March 21, 2013)

Adjournment

The meeting was adjourned at 10:56.

Respectfully submitted,
Ken Hoffer

Temporary Secretary, Roads & Drainage Committee