

BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES
MAINTENANCE MEETING ROOM

March 12, 2015, 10:05 a.m.

Members Present: Jim Cook, Ken Davidson, Cliff Mallory, and Jerry Royal

Board Representative: Terry Sullivan

BBVCC Representatives: Ken Hoffer (recording secretary)

- 1) Kevin McCarty had applied for a position on the Roads & Drainage Committee last month and was accepted by the committee. However, Kevin is currently a renter and ineligible to be on a committee but could participate as an associate. Kevin has informed the committee that he has an offer on a residence in the Village and hopes to be a home owner very shortly and then will re-apply to become a member of the committee.
- 2) Scheduled road crack sealing for 2015 would ideally be half of the Village from Sehome east. The committee proposed spending \$15,000 maximum on crack sealing for 2015. If this can be accomplished for less, then hopefully the excess amount can be directed toward the cost of the projects.
- 3) Cleaning catch basins and culverts on section #2 was the second priority. An additional \$15,000 was earmarked by the committee to get as much done in section 2 as possible in 2015. If monies are not fully used for I & I then that money hopefully can be directed toward the projects.
- 4) Paving (1/2 inch overlay) was projected for both entrance and exit at Front Gate (note that both parking areas are not in need of overlayment and the main roadways can be flared to make it easy to get into and out of the parking spots. Some asphaltting will be done at the Lower Gate but that money will come from the Lower Gate Project. Additional sites of paving are scheduled to be Quinault from just before Skeena and running up the hill on Quinault to about Kitamat.
- 5) Projects: Culverts at (1) Skeena/Quinault, (2) Skagit at Skagit Place, and (3) top of Makah have been scoped by I & I and need to be corrected prior to the paving. Item 1 has a Tonka truck wedged into the pipe and some repair areas, Item 2 and Item 3 are metal pipes that have rusted through and collapsed in places. These will require removing some road surface and can be paved over at a later date when the asphalt project is being done. A fourth area is going up Sehome Hill and under Salish to where Security parks.
- 6) The first main project will be Coquitlam across from the lake portion completed last year. If this is done first, the culvert can be laid and any fill from other ditch projects can be placed on top of the culverts giving us a dump-sight from other projects.
- 7) Three small catch basins need to be installed and culverted to existing culverts at (1) the Pro Shop parking lot (west side by the flower bed berm), (2) by 5327 Nootka Loop, and (3) on Cowichan by the first house past the boat/trailer parking lot.

8) Lots of ditches to clean out.

9) A drainage pipe from near Division 6 Lot 16 to the Marina (by Gas Dock).

10) Begin clearing the ditch on the west side of the Village from Trillium's Property. Start with removing debris, weeds, blackberries, etc. and in future years remove trees in the ditch.

Next meeting April 9, 2015

Meeting Adjourned at 10:55 AM