

**BIRCH BAY VILLAGE COMMUNITY CLUB  
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

**March 8, 2012**

*Call to Order at 10:00 a.m.*

<b>Members Present:</b>	Jim Lockie Cathy Gort Rich Gort Jerry Royal Cliff Mallory
<b>Members Absent:</b>	Chuck Wolfe
<b>Board Representative</b>	Terry Sullivan
<b>Advisers (present):</b>	Sandy Hilborn
<b>Advisers (not present):</b>	Doug Clark Peter Winterfeld
<b>BBVCC Representative:</b>	Ken Hoffer

**Reading of February minutes**

Minutes from the February meeting were approved as read.

**Update on I & I work**

Ken H. reported that they are done with initial work, but still have a punch list of work to finish when weather improves, including a couple of clean-outs, repairs and replacements. Some dirt has been dumped in the process, and there will have to be some cleanup done when the weather permits.

Jerry R. inquired as to the overall cost of the project, and Jim said he didn't have a figure with him but would provide that information at a later date.

**Drainage into the marina**

There was some discussion of the existing drainage system collecting overflow from the Beaver Pond and Thunderbird Lake, and the possibility of shortening the pipe length and simplifying the design. Various alternatives were discussed. This is a project that will involve further research and discussion.

## 2012 Projects

Our funding for 2012 was discussed briefly. Ken H. felt that the amount set aside in the operating budget would be adequate to complete most projects scheduled for this year. This will include sweeping the roads and addressing some areas where water has been running along the road rather than going into the catch basins, causing some damage to the shoulders and roadway. Volunteers will be doing some minor patchwork to help with these problems, but some areas may require the addition of some kind of “bumper” or channel on the roadway to help direct the water.

There is an area on Skagit Way where the pavement substrate appears to be bad, and there will have to be extensive repairs, possibly requiring the use of reserve funds. The roadway is showing considerable damage along a 300-500-ft length, with “alligator” cracks that may have to be dug up and re-filled. Sandy suggested the use of a “chip seal” or asphalt substitute. It was decided that before making any decisions, the committee would consult with Chuck. He plans to return to the village in late April or early May.

There was further discussion of the pipe on Nootka Loop discussed in the February minutes, which will need to be lowered or replaced.

Cliff M. mentioned that there is a drainage problem at Salish and Salish that will need to be addressed this spring. It was decided that a 4-inch line and small catch basin may solve the problem.

### **Definition of new position previously held by Skip**

Jim L. inquired as to the job responsibilities of this new position, as they relate to the approval process for new construction and repairs. Ken said that although the new job description isn't yet completed, there is already some responsibility for compliance written into the position. Ken said the office would probably get more involved in assisting with the forms, but that the exact responsibilities of this position would evolve over time.

There was also some discussion of Esther's role as office manager, which now will include some more “hands on” time to familiarize her with the various committee activities and construction projects.

Ken mentioned the possibility that Drainage Committee volunteers might be called upon at times to shoot elevations. The Committee assured him that such help would probably be available.

### **Adjournment**

The meeting was adjourned at 10:42.

Respectfully submitted,



Secretary, Roads & Drainage Committee

