

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROADS AND DRAINAGE COMMITTEE MEETING MINUTES**

February 14, 2013

Call to Order at 10:00 a.m.

Members Present:	Sandy Hilborn Cathy Gort Rich Gort Cliff Mallory
Members Not Present:	Jerry Royal
Board Representative:	Terry Sullivan
Advisers (present):	Jim Lockie
Advisers (not present):	Chuck Wolfe Peter Winterfeld
BBVCC Representatives:	Ken Hoffer, <i>Manager</i> Steve Freitas, <i>Marina Maint. & Compliance Tech.</i>
Guests:	Larry Tremaine Terry Garrow Mick Bride

Reading of October minutes

Reading and approval of the October minutes was deferred until the next meeting.

Ditch at Quinault and Skeena

There was some discussion of the ongoing ditch project at Quinault and Skeena, which will be resumed as soon as weather permits this year.

Introduction of Guests

Cliff introduced our guests and prospective committee members, Larry Tremaine and Terry Garrow. They were encouraged to submit their applications if they decide they are interested in joining the committee.

Tree on Nootka Loop

Volunteers will work with maintenance staff to remove and dispose of a large tree that is growing alongside the right of way on Nootka Loop. It was decided that the removal be coordinated with the April cleanup day, which is yet to be determined.

Patching schedule for 2013

Ken reported that there are several areas that will need to be patched this year when weather permits. These will need to be identified and placed on the schedule for this coming season.

Water problem on Quinault Cul de Sac

Ken reported that there is an ongoing water problem on private lots on this cul de sac. It affects at least one home-owner, two empty lots and an adjoining property behind. Although it is not on village property, the committee discussed ways in which the committee might be able to advise or assist the property owners in solving the problem. Terry S. suggested that the drainage problem was most likely caused when a fence was constructed over an existing swale, and that perhaps re-digging a swale along the fence might solve the problem. This will be investigated and discussed further.

Properties on Nakat along the bluff

Steve reported that a drainage project recently completed on Nakat went very well. This is one of several similar projects that have been undertaken in order to reroute water that had been piped down the bank so it flows instead to the village's drainage system. Since this appears to be an effective way to help prevent erosion of the bluff, it was suggested that the committee (possibly staff or the Board) advise other homeowners along the bluff as to the problem, and how they might reroute their drainage in order to alleviate it.

Mick Bride suggested that an even simpler solution might be for property owners with damaged drain lines to repair them so they drain properly into the water.

Maintenance Staff update and input

Ken called in the maintenance staff in order to share with them information previously discussed in the meeting, and give them an opportunity to provide their input.

The maintenance staff reported that the ditch at Chinook and Skeena is getting impossible to mow due to water draining down the hill. Terry G. suggested that one solution that has been successful in highway projects might be to drill "perforations" into the hill (a technique that might also be used along the bluff on Nakat). This project will require further study.

Planning for 2013 projects

Cliff stated that based on items discussed at this meeting, he will use our new projects sheets to organize projects planned for the coming year. Hopefully, we will have them in time for the next meeting.

Adjournment

The meeting was adjourned at 10:57am.

Respectfully submitted,



Secretary, Roads & Drainage Committee