

Minutes of Marina Committee April 12, 2016

Call to order 7:00 p.m. BBVCC Clubhouse

Present: members J.Thomson, Ince, T.Baker, J.Dobbs, R.Green, R.Calef

Also attending BOD Representatives J.Lockie & D.Baker, BBVCC Staff K.Hoffer, S.Freitas

Audience: None

Excused: N/A

Agenda was not submitted to Marina Committee members to review

Minutes of March 8, 2016 were not submitted to Marina Committee members for approval

Audience Presentations: None

Old Business

New Marina Gates: S.Freitas reported the replacement of our gates and fences by Economy Fence from Mt Vernon is about to begin starting on D dock the C, B and A dock. They will have new locksets keyed to our existing keys. It should take about 2 weeks to complete.

Assessment of Marina Condition, 2017 Budget Proposal?: After much discussion it was suggested that K.Hoffer contact Mark Ross at Semiahmoo and Paul Sorenson at Pt Roberts. This will help determine what would be involved in putting together a specification for an RFQ/Bid to assess the current marina conditions. It was noted by several Marina Committee members that we don't want the people writing the RFQ/Bid to be the same people that do the work (aka "Fox in the hen house"). K.Hoffer will bring back a report to the Marina Committee next month. Marina Committee members were also asked to submit suggestions on RFQ/Bid specific items to be considered at the next marina committee meeting to J.Thomson. One example of a specific item is an underwater survey of all docks/fingers/pilings.

Emergency Procedures: K.Hoffer reported that The Dock Tenant Orientation Procedure is complete. He also stated the **Safety Placard** will be in place at every Gate by Vessel Safety Day which is April 23rd. T.Baker suggested Ken email out the **Dock Tenant Orientation Procedure** to all current marina tenants so they are aware of its existence and the associated marina rules. K.Hoffer also said there will be a binder present in the office to hold all the safety procedures as they are developed.

Dock Slime: S.Freitas stated that small brushes worked rather well in getting off the dock slime. T.Baker suggested K.Hoffer send out a request for a dock cleanup party to all the marina tenants since there are more marina tenants than Yacht Club members that are also marina tenants.

New Business

Dock Captains: It was suggested that each dock have a box containing a Pike Pole, Dock Line, Fenders and misc. tools to aid the dock captains deal with issues they find while doing pre/post bad weather dock walks. Finding out what cleats are improperly fastened is **NOT** the job of the dock captains, it is the job of the marina tenants. T.Baker stated what would help the marina tenants understand this is to have K.Hoffer sent out the **Dock Tenant Orientation Procedure** so they know what to look out for like cleats screwed into the bull rails rather than being through bolted with washers and nuts.

Rip Rap Fill by Launch Ramp: T.Baker gave S.Freitas some dates where the tide was a big minus during the work day so maintenance could continue filling in the trench along the launch ramp. S.Freitas chose May 9th as the day to do that work.

Safety Hand Rail Install: Since we now know what side the fire suppression system will be installed on the docks, it was suggested we install the **Safety Hand Rails** since they are just bolted on the existing ramp hand rails.

New Slip Numbers: S.Freitas showed us the new slip number placards, they look good!

Next Marina Committee Meeting: The committee will meet next on May 10, 2016

No further business was before the committee and the meeting was adjourned at 8:55 p.m.

Respectfully submitted by Tom Baker

For the BBVCC Marina Committee