

## **Minutes of Marina Committee December 8, 2015**

Call to order 7:00 p.m. BBVCC Clubhouse

Present: members Thomson, Baker, Calef

Also attending BOD Representative Hubert, BBVCC Staff Hoffer, Freitas

Audience: Eric Holmquist, Jim Dobbs, Gary Wilde

Excused: Steve Ince

Minutes of November 10, 2015 approved

Agenda approved

**Audience Presentations:** None

### **Unfinished Business**

#### **Dredging Schedule:**

Hoffer reported the dredge pump is being welded and dredging is planned for a January timeframe. A soil sample must be done in the spoils dump area a week prior to dredging start. The spoils containment berm needs to be built 3 days prior to dredging start. All dredging work must be complete prior to February 15<sup>th</sup>

#### **Guest Dock Maximum Stay:**

The BOD has asked the BBVCC staff to amend their Guest dock stay policy to allow a person on the Guest dock a maximum stay of 3 nights. For example they can come any time on a Friday, stay Fri night, Sat night, Sun night and leave by noontime Monday.

**Dock Plank/Bull Rail Replacement/Hinge Replacement:** Frietas reported that Terry has all the “Must Do Before Winter Winds” items completed. Frietas is asking the Marina Committee members to work with Terry to identify the next tier of work items to tackle

**Terry Stuff:** \_Freitas passed on the following status from Terry:

- He has been using a combo of salt water/stiff brush/sand to remove dock slime
- Piling extension on A dock (aluminum sleeve w/cement cap like launch ramp piling extension) will be done in January
- The new work boat has been working out great. Terry has been showing the maintenance guys a better way to tow out a log raft rather than the old process of 2 logs at a time.

**Gate Security:** Freitas reported a new bidder, Upright Fencing, will be joining the other two in contention. No price reductions have come through yet but might in January. The Gate & Fence Committee will look closer at this in January.

**Pump-Out Station:** \_ Freitas reported that the new pump out is working great after the dock discharge hose was replaced.

**Fire Suppression System:** No report given

**Projects Update:** Freitas reported the following:

- **Fascia boards:** complete
- **Loose pins/hinges:** work in progress
- **Escaping Floats:** Top-To-Bottom will meet w/Freitas this week to set up a survey
- **Hand rails:** D dock is the only one left to do
- **Anti-siphon valve:** installed
- **Bent Docks:** Top-To-Bottom will look at while doing the escaping floats survey. Freitas and Thomson will compare Top-To-Bottom’s survey results with the list Dick Bell provided from a Marine Engineer study he had done in 2006

## **New Business**

### **Marina Committee Standing Document Review**

Thomson did a brief overview and pointed us to the following documents as the related to the Marina Committee:

- Revised and Restated Bylaws of Birch Bay Village Community Club, Inc.
- Birch Bay Village Community Club Marina Rules and Regulations
  - Purpose of Marina Rules and Regulations
  - Marina Administration (BBVCC / Marina Committee)

**New Marina Committee Advisor:** Hoffer reported that the BOD has denied Eric Holmquist's request to be a Marina Committee member because he is a village renter not a property owner. The BOD agreed that he can be an advisor to the committee without voting rights. Eric agreed to this and sat at the table

**New Marina Committee Candidate:** Jim Dobbs expressed a desire to join the Marina Committee. He submitted a letter to Hoffer a weeks ago that seems to have been lost. Baker suggest he submit it again to both Thomson and Hoffer

### **Marina Committee Discussion:**

**Storm Report:** Gary Wilde briefly discussed what had happened during the storm that caused a boat to come loose on a private dock and cause a great deal of damage to the dock. The committee immediately went into problem solving mode. Thomson asked the committee if we should form an Emergency Prevention & Response task group to or just discuss this within the committee. It was agreed that we address it within the Marina Committee meetings taking one issue at a time. Gary suggested the first item we tackle is the question **“What is the problem(s) we are trying to solve?”** Identify the problem(s) THEN work on solutions one at a time. That is where we will start in January with our feedback on that question.

**Next Marina Committee Meeting:** The committee will meet next on January 8, 2016

**Proposed Additions to Standing Agenda Items: (new items need to be sent in by Friday before the meeting)**

- Work boat maintenance & training
- Gate & Fence Committee Review
- Guest Launch Program
- Emergency Prevention & Response problem statement review

No further business was before the committee and the meeting was adjourned at 9:00 p.m.

Respectfully submitted by Tom Baker

For the BBVCC Marina Committee