

# Marina Committee Meeting Minutes

*Revised*

**July 10, 2012**

Present: Gary Wilde (Chairman), Ken Hoffer (BBVCC Manager), Peter Winterfeld (Acting Board Rep), Tom Baker, Chris Doutre, Don Hubert, Dave Miner, Jim Pirak (Acting Secretary), Ric Simons, Steve Freitas (Maintenance)

Absent: Rod O'Dell, Mike Stansbury

Audience: None present

Call to Order at 7:05 pm

Agenda approved as presented

Minutes of June 12<sup>th</sup> Meeting approved

## **Unfinished Business**

Letters to private dock owners – Per Esther Matter's inquiry, Gary Wilde clarified that the letter should be sent by the Harbormaster. Ken Hoffer will coordinate the mailing with Esther.

Length of waiting list – Ken distributed copies of the current "Wait List" for the Committee's review. Don Hubert pointed out that he had personal knowledge that one or more individuals on the list no longer had any interest in a marina slip. Subsequent discussion centered on a process for periodic validation of the list and the related waiting list fee which is a refundable, one-time \$50 charge. It was determined that Ken would immediately contact all BBV members and renters on the list to verify their intentions, and that such process would be repeated at least annually in June. Gary then directed that the subject of the waiting list fee be tabled until the next Committee meeting. In the interim, he asked the Committee to consider whether a fee should be levied each year that an individual remains on the list, the amount of any such fee, and whether all or only a portion should be refundable.

Maintenance progress – Steve Freitas briefed the Committee on current maintenance efforts, including pressure washing, ongoing waterline improvements, repairing loose boards and replacement of broken boards. Tom Baker then noted that a work party had recently installed a number of new water faucets on C and D docks. Based on that experience, however, Tom brought up a separate issue – he felt that there is a need to improve the process for managing volunteer help in the future....such as establishing a formal project leader, better communication, assigning specific work periods to

volunteers, guidelines for imparting project commitment, a RSVP system, etc. The Committee agreed that Tom's observations should be considered in upcoming jobs.

Budget issues – Ken distributed copies of correspondence for the Committee's information:

- Michael Rounds.....progress on the launch dock design and fabrication as well as installation of new hinges on A and B docks
- Anvil.....details of the next cycle of permits required for dredging the marina in 2014 including estimated costs

Emergency notification procedures – Gary remarked that while the Security staff has certain procedures in place for notification of boat owners should an emergency situation arise, he felt that the system is not foolproof and that not all Security personnel are sufficiently familiar with the procedures. Ken did note that several of the staff are fairly new. After much discussion, a motion was made to recommend that phone numbers be added to the Harbormaster's slip assignment schematic. In addition, a second motion was made to recommend to the Board that the Marina Rules and Regulations be amended to require that an emergency notification decal must be affixed to each vessel in the marina. The Committee and Ken discussed the format of the decal which should include at least two phone numbers.

## **New Business**

Volunteers to:

- Paint red and yellow boxes on each dock.....Gary discussed plans for painting the fire extinguisher and fire hose boxes. Once it is decided on the best way to prep the boxes and a supply of paint is secured, Gary indicated that he would ask for volunteers to assist in the project. Chris Dautre, BBVYC Rear Commodore, offered to put out a call for assistance to YC Members. It was also suggested that the BBV VIPS might help with the effort.
- Rip up plywood on C dock..... Steve requested some extra muscle in removing plywood decking from a finger on C dock. He hoped to complete the job in just one day in order to minimize disruption to boaters. Several Committee members agreed to pitch in next week.

Suspension of meetings – Gary asked for the Committee's opinion on suspending Marina Committee meetings for the remainder of the summer/boating season. All agreed that the August and September meetings could be cancelled, pending any issues which might require immediate action. Accordingly, Gary said the next scheduled meeting will convene in October.

## **Marina Committee Discussion**

The Committee held some clarifying discussion with Ken regarding slip entitlements for:

- Members who rent their property.....members are not entitled to a slip; use of all BBV amenities goes the renter. On another angle, private dock owners who rent out their own dock space are not entitled to personal use of the BBV guest dock.
- Two members, each of whom have a slip, and later are married.....at that time they are considered to be a single BBV member household and are entitled to just one slip, pending a 90-day period to vacate the other slip.

The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Jim Pirak, Acting Secretary