

Minutes of Marina Committee Meeting May 13, 2014

Call to Order: 7:00 pm BBVCC Clubhouse

Present: Committee Chair Gary Wilde, Tom Baker, Rick Calef, Chris Doutre, Don Hubert, Jim Pirak, Jim Thompson; BBVCC Board Rep Peter Winterfeld; BBVCC General Manager/Harbormaster Ken Hoffer; BBVCC Ops Manager Steve Frietas

Absent: Rod O'Dell

Approval of Agenda – Approved

Approval of Minutes – Minutes of April 8, 2014, meeting approved

Audience Presentations – Five BBV members present; no presentations were made.

Unfinished Business

Review of Esther's Recommended Changes

Ken returned with further changes to proposed revisions to the Marina Rules & Regs 6.4, Terms and Conditions, and 8.3, Abandoned Trailers and/or Boats, as discussed at the last meeting. A motion was made and accepted to approve the changes with the proviso that the last sentence of the first paragraph of 6.4 shall now read: "No reservations, prepayments or guarantees, and moorage is based on billable feet and will be paid....."

Status of BOD's Decision on Fuel Dock Billing

Peter advised that the Board has postponed any decision till after the next budget process.....probably next year.

Assistance Needed on Pressure Washing of Docks?

Steve reported that the Gas Dock has just been completed and A Dock is next. He believes he has sufficient help to complete the whole project.

Status of Depth Survey and Availability to BBVCC Members

Tom reported that the channel survey had been completed, and distributed a color aerial view photo which indicated both dock and waterway depths with data corrected to zero tide. He said that a copy could be made available to BBV members at a cost of \$1.75 each.

Committee discussion followed regarding whom or what group might manage notification and distribution to members. Tom advised the BBV Yacht Club had already declined to sponsor the effort, and Ken indicated the BBVCC office was not really interested either. Gary suggested that an article be placed in the June BBV Bulletin to gauge general interest, and that responses be directed to Esther in the office. The Committee will review the management of the survey document at the next meeting.

Target Date for Stray Current Survey

Ken stated that Donald Gardner, an Accredited Marine Surveyor who performed the last stray current check in 2008, is willing to conduct another survey. Gardner said he would have to wait till July or August in order to minimize the presence of fresh water, i.e. rain. Gardner added that he would need to charge for his efforts this time. The Committee moved to suggest to the Board that an allowance be made to compensate Gardner up to \$500.

Fire Hose Boxes Status

Steve apprised the group that he expected that the BBV staff to complete the painting by the following Tuesday, May 20th.

Any Development on the Top-To-Bottom Float Replacement?

Ken advised that the project is expected to commence in July or August.

Dock Landing Rail Condition Report (Replace vs. Maintain)

In accordance with his report to the Committee at the last meeting regarding the much greater expense to replace the handrails vs. refinishing, Steve said he is preparing to sand and epoxy paint the railings at the dock landings.

Whereupon, two Committee members shared a separate but closely related observation....at most of the gates, the chain link fencing below the railings is quite loose, resulting in a gap at the bottom which presents a safety hazard. Steve said he will make this a priority issue to inspect and report back to the Committee at the next meeting.

Status on Budget Data for Next Year's Budget

With respect to this matter, Gary determined to move forward on the agenda to discuss certain items listed under "New Business".

New Business

Steve's Report on Electronic Meter Reading vs. Hand Reading

Based on preliminary figures from MarineSync Corporation, Steve estimated that installation costs for an electronic meter reading system could reach \$16,000, plus an annual support cost of \$1,200. Considerable discussion followed amongst the Committee as well as with Peter and Ken about the admittedly tedious and time-consuming manual processes currently employed in reading meters, computing power consumption, billing marina consumers and ultimately booking payment. Various alternatives discussed ranged from asking volunteer BBV members to assist with meter reading to e-mailing invoices rather than sending by "snail" mail.

In the end, the Committee did not conclude that any meaningful cost saving could be achieved with an electronic system, and therefore took no action on a recommendation to the Board. However, the Committee felt their sentiment that automation doesn't necessarily result in a significant increase in staff work efficiency or, in fact, any cost saving should be shared with the Board.

Pacific Crest Reserve Report Results and Figures Applicable to Marina Budget Development

The Committee took no action at this point till the Board has received and had an opportunity to review the data.

Working Group for Budget Development

Gary discussed the need for the Committee to develop a reasonable plan to keep the marina viable for both the near term and the foreseeable future. Once the Pacific Crest report is available, Gary suggested that a working group be convened separately to start developing a preliminary marina budget. He will request those members who are available to meet at a convenient time for all.

Marina Committee Discussion

Next meeting is scheduled for Tuesday, June 10, 2014.

No further business came before the Committee, and the meeting was therefore adjourned at approximately 8:40 pm.

Respectfully submitted by Jim Pirak, Acting Secretary for the BBVCC Marina Committee