

BBV Golf Committee

Minutes April 14, 2016

Attendance:

- a) **Present:** Don Gardner (Chairperson), Rob Goodman, Al Hawks (Vice Chairperson)
- b) **Absent:** Bill Begue, Herb Beitel, Joan Tape (Recording Secretary)
- c) **Visiting:** Steve Brand, Ernie Hutchins, Ken Hoffer

1. **Call to Order:** 2:00 pm

2. **Appointment of Officers for 2016, and membership on the Golf Committee**

- a) The positions of Chairperson and Board Liaison need to be filled. Al stated he was willing to remain as Vice Chairperson but was too busy to be Chairperson. Rob was Chairperson the last 2 years and is not eligible to be Chairperson. It was stated and unanimously agreed that the Chairperson position should not be held by a first year member. Don Gardner volunteered to be Chairperson.

It was:

- i) **Moved** Rob Goodman
 - ii) **Seconded** by Al Hawks
 - iii) **Carried** to appoint Don Gardner as Chairperson of the Golf Committee.
- b) The position of Board Liaison was not filled. It was hoped that someone will volunteer at the next meeting to be Board Liaison and attend Board meetings to answer any questions the Board may have.

c) **Other Roles**

The informal roles of Greens Keeper Liaison and Golf Club Liaison were not filled.

d) **New Members**

Both Ernie Hutchins and Bill Duncan have submitted written requests to the Village Manager to become members of the Golf Committee. The Manager had previously informed the Golf Committee that in order to become members of the Golf Committee, the Golf Committee must make a recommendation to the Board of Directors that they be appointed to the Golf Committee, whereupon the Board will consider the Committee's recommendation.

It was:

- i) **Moved** Al Hawks
- ii) **Seconded** by Don Gardner
- iii) **Carried** to recommend to the Board of Directors that both Ernie Hutchins and Bill Duncan be appointed to the Golf Committee.

3. Approval of the Agenda:

- a) It was:
 - i) **Moved** Al Hawks
 - ii) **Seconded** by Rob Goodman
 - iii) **Carried** to approve the agenda as written.

4. Approval of Minutes

- a) It was:
 - i) **Moved** Rob Goodman
 - ii) **Seconded** Al Hawks
 - iii) **Carried** to adopt the minutes of October 8, 2015 as written.

5. Greens Keeper Report: Steve Brand

- a) Steve stated that regular work on the course continues.
- b) A person with lots of experience working on golf courses has been hired to replace Zac Rector who resigned. This new hire is scheduled to start work next Monday.

6. Golf Shop Manager's Report: Al Koch

- a) Al Koch was not available. The numbers forwarded prior to the meeting for inclusion in the minutes are as follows:

Item	2015	2014	2013	2012	2011
Member 9 Hole Rds	4122	4766	4822	5140	
Member 18 Hole Rds	2790	3101	2704	2515	
Guest 9 Hole Rds	1049	1260	1351	1423	
Guest 18 Hole Rds	592	598	551	701	
Total 18 Equivalent Rds	5967	6712	6341	6497	
9 Hole Fees Collected	\$13,576	\$16,802	\$17,566	\$19,296	\$15,699
18 Hole Fees Collected	\$10,466	\$10,618	\$9,324	\$11,330	\$8,769
**					
Total Fees Collected	\$24,042	\$27,420	\$26,890	\$30,626	\$24,468
Punch Cards	14	5			
Golf Memberships	187	222			
Sponsored Memberships	16	????			
** 18 hole fees collected from Oct 15 to Dec 31 were at winter rate.					

It was noted that the membership and fees collected in 2015 (187 and \$24,041.80) were down quite a bit from 2014 (222 and \$27,420.00).

Don noted that while tournaments are fun for golfers (especially those who have annual memberships) he wondered whether tournaments reduce the number of golfers who pay daily green fees. This may be the case if daily pay golfers stay away from the golf course on days when a tournament is being played. It was agreed that we should encourage all golfers to contact the pro shop to determine if any tee times are available even if a tournament is being played. Ernie Hutchins stated he would mention this at the spring meeting of the Golf Club.

7. **BBV Manager's Report:** Ken Hoffer

- a) Ken stated that the Board and AI have recently signed a new contract.
- b) New carpet is scheduled to be installed in the pro shop.
- c) He is looking at replacing one of the tables on the patio.

- d) The contract with the architect who did the redesign was in 2 parts. One part was for the design (completed), and the 2nd part was oversight of the construction of the practice greens (expected to be completed in 2017 and 2018). In order to make budgeting and accounting easier for the Village, the Village will pay the 2nd part of his fee this year.
- e) The office has again received complaints from residents about golfers urinating on the golf course, and on private property adjoining the golf course. One resident took photographs of an individual urinating on his hedge, and forwarded them to the office.

This again reinforces the need for the Village to install a restroom on the golf course. One location which would benefit the entire Village would be near the intersection of Sehome Rd and Chehalis Rd, just below where a new park bench was recently installed. The Golf Committee hopes that the Board will consider the installation of a restroom on that location.

8. BBV Board Liaison Report:

- a) Board Liaison not in attendance.

9. Financial Business - 5 year Plan

- a) No Discussion

10. Redesign Report: Steve Brand / Al Koch

Phase	Task	Proposed timing
1	New concrete patio, and cart paths around Pro Shop	2016
2	New chipping green and bunker practice area	2017
3	Reconstructed putting green	2018
4	Final landscaping including trees, plants and turf	2019

Phase 1 update on budgeting received for 2016 and status of work underway.

- a) Very little progress on Phase 1 has been completed. Steve stated that Al will be doing a detailed drawing of the new patio area and new cart paths around the pro shop. This drawing will then go to the ACC for approval and to contractors to solicit bids.

It was previously thought that a permit from the County would be necessary but Ken Hoffer stated that a County permit was not necessary and therefore the County will not be involved.

- b) Don Gardner and Al Hawks agreed to “Champion” Phase 1 of the redesign project on behalf of the Golf Committee. Rob Goodman will provide assistance as appropriate.
- c) The Golf Club arranged for a sign (similar to the mock up shown below) to be made.



The Golf Club paid for the sign, which is similar in style to the sign at the front gate. The architect suggested that "EST 1968" be added to signify the long term existence of the club and to add an impression of pride in the course.

Prior to the purchase of the sign, the Golf Committee had unanimously approved and endorsed the sign and the Golf Club's effort of contributing this sign to the redevelopment of the area around the pro shop.

The entire Golf Committee and all visitors in attendance went outside and discussed the location where the Golf Committee wanted the sign installed. Ken agreed to arrange to have the installation of the sign considered by the ACC at their meeting scheduled for Tuesday May 3.

After the ACC approves the installation of the sign, Ernie Hutchins will arrange for the sign to be installed either by maintenance staff or by volunteers. It is hoped that the sign will be installed prior to the Golf Club's spring meeting scheduled for Friday May 6.

11. Outstanding items from last year

- a) **“From April 2015 minutes:** The gentleman from the WSGA who rerates courses has not yet determined his schedule for the spring, so was unable to tell us when our course will be rerated.”

Ernie informed the Golf Committee that he has arranged for the course to be rerated on August 23, 2016. Ernie stated that the WSGA representative suggested that a few members walk the course with them to offer comments.

- b) **“From April 2015 minutes:** Signs to be made up that indicate where the 14th and 18th blue tee boxes are. Bill Quick, as Greens Keeper Liaison, agreed to discuss and arrange this with Steve Brand.”

Steve stated he was not aware of this request, but will arrange for signs to be made and installed.

- c) **“From April 2015 minutes:** Ken stated that he plans on having the chairs on the patio replaced with new chairs.”

60 new chairs were delivered today.

- d) **“From April 2015 minutes carried over from 2014:** Rob Goodman stated that there are several updates that could be made to the BBVCC Golf Course Rules and Regulations now that the Golf Club has formed. Rob asked if anyone wants to take on this task, but nobody volunteered.”

Rob volunteered to update the BBVCC Golf Course Rules and Regulations.

- e) **“From June 2015 minutes:** Ken stated that he will check with the office to see if a golf membership number, other than Division and lot number can be used next year. Perhaps, even let each member choose their own 4 digit number.”

Ken stated that the office staff wants to keep the membership number as Division and lot number to be consistent with the rest of the Village documents.

- f) **“From June 2015 minutes:** The Committee recommended to Joe that the sign in sheet be redesigned by removing division and lot number, and replacing it with Golf Membership number, Green fee paid, and Punch Card, so that an individual will complete one of the 3 columns. It is hoped that it will be obvious to pro shop staff and golfers that one of the three main methods of payment must be made.”

Don agreed to work with the pro shop staff to revise the sign in sheet to reduce the likelihood of golfers continuing to think that they only need to be owners in the Village to golf for free.

- g) **“From July 2015:** Steve stated that there are a few projects that are scheduled to be completed after the Club Championship, including:

- Cleaning up of mound right of 4th green; and
- Cleaning up of mound near 2nd green.

Bill Begue asked if some of the dead trees on the course could be removed”

Steve indicated that these projects are still on his “to-do list”.

h) **“From September and October 2015 minutes:**

If the budget gets approved, and funding becomes available for a new patio, Steve Brand has agreed to take the lead on this project and work with contractors to supply and install the new patio and some new cart paths. Al Koch and Rob Goodman will try to assist as necessary.

If the budget gets passed, Steve Brand and Al Koch will start work on the project. While no timetable has yet been established, the perfect scenario would be that final specifications would be determined, quotes would be received, and work would commence in late winter or early spring of 2016.”

This item was discussed under Redesign Report.

12. Miscellaneous

- a) Steve mentioned that he is frequently asked what our local rule is regarding the protective hedges around the 6th tee box. He suggested that a sign be placed at the 6th tee box which explains the local rule. Rob agreed to draft something for the Golf Committee to review.

13. Other

- a) About 10 or 12 trees were recently cut down on the golf course. Some had died, and several large trees came down in windstorms over the winter. After discussion,

It was:

- i) **Moved** Rob Goodman
- ii) **Seconded** Al Hawks
- iii) **Carried** to request the Board to fund replacement of the trees.

14. Date and time of next meeting

The next meeting was scheduled to be held on Friday May 13, 2016 at 2:00 pm in the pro shop.

15. Meeting Adjourned: 3:00 pm

Minutes Approved: _____ Date: _____

Don Gardner, Chairperson