

BIRCH BAY VILLAGE COMMUNITY CLUB
SECURITY MEETING
March 8, 2017
7:00PM
8181 COWICHAN ROAD

- **Court:** Honorable Judge Michael Bobbink presiding
 - Member requested a continuance of the proceeding to a later date. Judge Bobbink granted continuance and set March 15, 2017 at 7 pm as the next court date.
- **Call to Order:** 7:15 pm
- **Roll Call:**
 - Ralph Falk (Interim-Chairman) PRESENT
 - Nancy Garlow PRESENT
 - Bob Feaster PRESENT
 - Gloria Hardan PRESENT
 - Joe Kirby PRESENT
 - Rick Jones ABSENT-EXCUSED
 - Agnes Doutre ABSENT-EXCUSED
- **Also Present:**
 - Ken Hoffer (General Manager)
 - Krista Templeton (Office Assistant & Recording Secretary)
 - Barb May (BBV Security Supervisor)
 - Bud Tweaton (Pacific Security)
 - Peter Hoemberg (Board Liason)
- **Agenda:**
 - **MOTION** made by Bob Feaster, seconded by Gloria Hardan and carried to approve the Security Agenda as written.
- **Minutes:**
 - Amend: Barb May was absent, correct date of next meeting to 3/8/17.
 - **MOTION** made by Nancy Garlow, seconded by Joe Kirby and carried to approve the Security Minutes of December 14, 2016 as amended.
- **Welcome new Security Committee member Joe Kirby.**
- **Homeowner's Presentations:**
 - NONE
- **Pacific Security:**
 - Dangerous dog on Skeena has been removed from the village.
 - Barb May discussed observations made during her recent speed watches and suggested 2 additional stop signs be installed where Cowichan meets Salish making it a 3 way stop. She also suggested designating a bus zone in which fines are doubled during school bus drop off and pick up times.

- **MOTION** made by Gloria Hardan, seconded by Nancy Garlow and carried to request the installation of 2 additional stop signs, one of which will be lighted, where Cowichan meets Salish. In addition, the committee would like to request a bus zone be designated and a “Bus Zone. Fines double when flashing,” sign, with flashing caution light, be installed within the designated area.
 - The stop sign on the West side of Cowichan will have red flashing lights, while the sign on the East side of Cowichan will be a regular stop sign.
 - The area of Salish between Cowichan and the Northern part of Nootka Loop should be marked with road paint and designated as the “Bus Zone.”

- **Chairman’s Report:**

- NONE

- **Manager’s Report:**

- **Recent Activity:**

- Graffiti was found at Sunset Park and surrounding areas. A report was filed with the sheriff. Most everything was able to be removed with paint remover.
- The security truck has been repaired from damaged sustained over the course of the year.
- Ken Hoffer reviewed security procedures during emergencies such as storms or power outages.
- Ken Hoffer reviewed incidents that occurred during the plowing of the village.
- Two “problers” were reported. The first “probler” was spotted walking around the golf course and was reported to the Sheriff’s Department. The second “probler” was a lost individual who wandered into the village. Nothing was reported stolen or missing.
- No flooding this year so far.

- **Security Business:**

- NONE

- **Letter of Interest:**

- John Marshall (Div. 11, Lot 3) has submitted a letter of interest to join the Security Committee.
 - **MOTION** made by Bob Feaster, seconded by Gloria Hardan and carried, to recommend John Marshall to the Board for the Security Committee.

- **Other Security Business:**

- **MOTION** made by Gloria Hardan, seconded by Nancy Garlow and carried to have Bob Feaster act as Interim Chairman until the June security meeting when more committee members are present to vote on a permanent Chairman.

- **Next Meeting:**

- June 14, 2017

- **Adjourn:**

- **MOTION** made by Nancy Garlow, seconded by Bob Feaster and carried to adjourn the meeting at 8:00 pm.