

BBVCC Architectural Control Committee (ACC) Minutes August 1, 2017

BBVCC Clubhouse

Call to Order: Richard Baer, Chairperson, called the meeting to order at **7:00**.

Roll Call:

Richard Baer, Chair –	Present
Ken Woods, Vice-Chair	Present
Kathy Green	Present
Tom Wright	Present
Bill Knowlton –	Present
Robert Austin-Murphy-	Present
Mark St. Germaine	Present

Also Present:

Ken Hoffer, General Manager
Ann Nydam, recording secretary
Ray Limato, ACC Coordinator/Compliance Officer
Cliff Mallory, Board Liaison

Agenda:

Richard Baer called the meeting to order at 7:05.

Minutes:

- **Motion** made by Ken Woods, seconded by Tom Wright and carried to approve the minutes of the July 5, 2017 meeting as written.

Projects:

- Motion made by Mark St. Germaine, seconded by Ken Woods and carried to combine Projects A through F into one for approval as they are all BBV projects.
- **A-F.** Motion made by Tom Wright, seconded by Robert Austin-Murphy Green and carried to approve **Project #2017-63-81 through Project #2017-68-81, Culvert/Catch Basins, Div. 15A, Lot 22, BBVCC at the following locations: Coquitlam/Chehalis, Chehalis at Coquitlam, Chilliwack/Quinault, Salish/Sehome, Comox near Cul de Sac, Greenbelt on Skeena.**
- **G.** Motion made by Kathy Green, seconded by Mark St. Germaine and carried to approve **Project #2017-69-81, Fence**, Div. 4, Lot 12, 8254 Quinault Road, Terry & Cheri Fox.
- **H.** Motion made by Ken Woods, seconded by Tom Wright and carried to approve **Project #2017-70-81, Fence**, Div. 4, Lot 57, 8250 Chilliwack Road, Kris & Tracy Kruse.

- **I.** Motion made by Tom Wright to approve **Project #2017-71-81, Tree Removal**, Div. 9, Lots 114/115, 5685 Nakat Way, Gene Bouma, Tom Wright, Ken Woods, and Mark St. Germaine agreed. Kathy Green, Bill Knowlton, Robert Austin-Murphy opposed. Chairman Richard Baer voted for. Motion passed.
- **J.** Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve Project **#2017-72-81, Culvert/Catch Basin**, Div. 9, Lot 49, 8060 Niska Road, contingent upon house numbers being put back on the house.
- **K.** Motion made by Tom Wright, seconded by Kathy Green and carried to approve **Project #2017-73-81, Tree Removal**, Div. 2, Lot 8, 5575 Salish Road, Peter & Beverly Welsh.
- **L.** Motion made by Ken Woods, seconded by Mark St. Germaine and carried to approve Project **#2017-74-81, Kayak Rack**, Div. 15A, Lot 22, 8055 Cowichan Road, Launch Ramp area, BBVCC.

Discussion:

Dawn Baker outlined the board request that the ACC discuss a 'save' expenses approach for major projects. The ACC pointed out that their meetings are open for any BBVCC member to attend and discuss any potential project they wish without the need to create a new project category. The ACC gave several examples of instances where BBVCC members have come to the ACC to seek guidance before submitting a project. Some audience members stated it is not widely known that they can seek guidance from the ACC prior to a project submittal.

A suggestion was made that the office periodically remind BBVCC members via the bulletin that they can attend any village committee meeting, not just the ACC, and ask questions or seek guidance/clarification.

It was also pointed out that there is a person on the village staff who has the responsibility to advise and assist with ACC projects. The ACC Major Construction Project Checklist even states it is recommended that all submitters seek help from the village staff.

The ACC does not believe any major project that has met the AR&Rs has ever been rejected. There have been a few projects that minor changes have been requested but never anything that increased costs.

Ken Woods will attend the next Board Meeting as ACC representative.

Adjournment:

- **Motion** made by Mark St. Germaine, seconded by Bill Knowlton and carried to adjourn. Meeting adjourned at 8:00pm