

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
MAY 3, 2016 7:00PM  
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

**MINUTES**

**Call to Order:** Chairman Tom Wright, called the meeting to order at 7:00pm.

<b>Roll Call:</b>	Tom Wright, Chairman	Present
	Michael Schmidt	Present
	Bill Knowlton	Present
	Sheryl Jensen	Present
	Peter Hoemberg	Present
	Kathy Green	Present
	Richard Baer	Present
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ken Hoffer, General Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

**Minutes:**

- Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to approve the minutes of April 5, 2016 written.

**Business:**

- A) Motion made by Michael Schmidt, seconded by Sheryl Jensen and carried to approve Project #2016-22-53, Concrete work, Div. 15, Lot 75, 8175 Sehome Road, Joel Magnuson.
- B) Motion made by Sheryl Jensen, seconded by Richard Baer and carried to approve Project #2016-23-53, Deck Extension, Div. 9, Lot 28, 8077 Makah Road, Steve Taylor.
- C) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve Project #2016-24-53, turn Carport into Garage, Div. 10A, Lot 15, 8030 Chinook Way, David Wilbrecht contingent upon having a Whatcom County permit.
- D) Motion made by Sheryl Jensen, seconded by Kathy Green and carried to approve Project #2016-25-53, Deck boards replacement, Div. 15, Lot 19, 8145 Chehalis Place, Dan & Shelley Carpenter.
- E) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve Project #2016-26-53, Lake Dock, Div. 15, Lot 47, 5571 Chehalis Place, Pete Besas.
- F) Tom Wright recused himself, Bill Knowlton chairman for this project. Motion made by Peter Hoemberg, seconded by Kathy Green and carried to approve Project #2016-27-53, Fence Slats, Div. 12A, Lot 6, 8111 Quinault Road, Richard Calef.
- G) Motion made by Peter Hoemberg, seconded by Sheryl Jensen and carried to approve Project #2016-28-53, Golf Pro Shop Sign, 8169 Cowichan Road, BBVCC Pro Shop.
- H) Motion made by Peter Hoemberg, seconded by Bill Knowlton and carried to approve Project #2016-29-53, Phase 1-Pro Shop Concrete Work, 8169 Cowichan Road, BBVCC Pro Shop.
- I) Motion made by Kathy Green, seconded by Richard Baer and carried to approve Project #2016-30-53, Tree Removal, Div. 11C, Lot 19, 8213 Cowichan Road, Nancy Hempler.

- J) Project #2016-31-53 was pulled by the homeowner, it will be resubmitted at the June 7, ACC meeting.
- K) Motion made by Bill Knowlton, seconded by Richard Baer, and carried to approve Project #2016-32-53, New Home Construction, Div. 15, Lot 2, 8159 Chehalis Road, JTM Custom Builders.
- L) Motion made by Peter Hoemberg, seconded by Kathy Green, and carried to approve Project #2016-33-53, Shed, Div. 15A, Lot 3, 5624 Matsqui Place contingent upon having a shoreline permit issued by the appropriate agency.
- M) Motion made by Sheryl Jensen, seconded by Michael Schmidt, and carried to approve Project #2016-34-53, Shed/Deck Replacement, Div. 2, Lot 53, 8275 Sehome Road, Steve LaBree.
- N) Motion made by Richard Baer, seconded by Kathy Green and carried to approve Project #2016-35-53, New Home Construction, Div. 11C, Lot 9, 8269 Cowichan Road, NW Land Company LLP.
- O) Motion made by Richard Baer, seconded by Michael Schmidt and carried to deny Project #2016-36-53, New Home Construction, Div. 12C, Lot 46, 8138 Kitamat Way, Sunburst LLC/M.A.L. Construction. Plans do not conform to AR&R 5.1: *Except in Divisions 7 and 12M "Box-like" homes are prohibited. Front elevations facing the main street outside of Divisions 7 and 12M shall consist of a minimum of three (3) planes offset by at least two (2) feet and be a minimum of five (5) feet wide*



**Discussion:**

- Jim Lockie requested the ACC clarify what 'trimming' of trees actually entails. Some trees in BBV have been totally limbed, leaving just very tall stumps. That was not the intent of the AR&R's.
  - ACC will find out how other associations deal with this issue and possibly make changes to the AR&R's.
- Motion made by Bill Knowlton, seconded by Richard Baer and carried to adjourn, meeting adjourned at 8:00 pm.