

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
OCTOBER 7, 2014 7:00 PM
AT THE CLUBHOUSE
8181 COWICHAN ROAD
MINUTES**

MEMBERS PRESENT:

Richard Baer
Dawn Baker
Bill Knowlton
Michael Schmidt
Ken Woods
Tom Wright, Chairman

ALSO PRESENT:

Valery Anderson, BOD Liaison
Steve Freitas, Operations Manager
Ken Hoffer, General Manager
Esther Matter, Office Manager (recording secretary)

CALL TO ORDER: Tom Wright called the meeting to order at 7:00pm.

MINUTES:

- Motion made by Bill Knowlton, seconded by Dawn Baker and carried to approve the minutes of September 2, 2014 as presented.

BUSINESS:

- A) Motion made by Richard Baer, seconded by Ken Woods and carried to approve Project #2014-45-107, Tree Removal, Div. 15, Lot 12, 8173 Chehalis Road, Marshall & Maureen Kirby.
- B) Motion made by Ken Woods, seconded by Dawn Baker and carried to approve Project #2014-46-107, Tree Removal, Div. 4, Lot 78, 8249 Chilliwack Road, Terry & Diane Larkin.
- C) Motion made by Bill Knowlton, seconded by Ken Woods and carried to approve Project #2014-47-107, Retaining Wall, Div. 10A, Lot 14, 8034 Chinook Way, Terry Ann & Ron Robinson.
- D) Motion made by Richard Baer, seconded by Dawn Baker and carried to approve Project #2014-48-107, Culvert, Div. 6, Lot 13, 5577 Haida Way, Peter M. Hoemberg.
- E) Motion made by Ken Woods, seconded by Richard Baer and carried to approve Project #2014-49-107, Culvert, Div. 12, Lot 62, 8031 Kispiox Road, Glendine Barley.

- **F) Motion made by Michael Schmidt, seconded by Ken Woods and carried to approve Project #2014-50-107, Flagpole, Div. 6, Lot 27, 8074 Cowichan Road, Samuel Rodriguez.**
- **G) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve Project #2014-51-107, Deck/Exterior Stairs, Div. 9, Lot 12, 8007 Chinook Way, Chun-Yao Huang.**
- **H) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve Project #2014-52-107, Tree Removal/Carport Relocation, Div. 12M, Lot 44, 8256 Skeena Way, Marion Buchholz.**
- **I) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve Project #2014-53-107, Div. 12M, Lot 37, 8238 Snohomish Road, Judith Joyner.**
- **J) Motion made by Richard Baer, seconded by Dawn Baker and carried to approve Project #2014-54-107, Concrete Work, Div. 9, Lot 105 5739 Nakat Way, Peter A. Rynders; Agent: JTM Construction.**
- **K) Motion made by Ken Woods, seconded by Michael Schmidt and carried to approve Project #2014-55-107, Fence, Div. 8, Lot 6, 8148 Comox Road, Tim & Jean Shea.**

DISCUSSION:

- **Stairwell status:** Karla Foss, groundskeeper, will be prepping the area by the Sunset Park stairwell on Wednesday, and on Thursday Valery Anderson will assist in planting vegetation for bank stability. The plants will function as a start; the area will be finished in the spring.
- **Three (3) planes:** Ken Woods mentioned a project check-list change that he submitted to the office concerning three (3) planes being required on a home (so that box-like homes are not built). The requirement used to be in the AR&Rs but was taken out by mistake.
- **Retaining wall rule change:** Ken Woods and Richard Baer worked on a suggested rule change for retaining walls. The new rule was handed out to the committee and will be discussed at the next meeting.
- **Whatcom county setback:** Ken Hoffer asked the committee if they would consider decreasing the setback for certain lots particularly by the lakes due to county setback requirements. The committee did not deem it necessary, right, or sensible to change the setbacks for only a few remaining vacant lots.
- **Lakes versus retention ponds:** Whatcom county representatives will be discussing whether Thunderbird and Kwann are considered lakes or retention ponds. Setback requirements are different depending on the classification. Although the bodies of water are called “lakes” they do function as retention ponds, but Ken Hoffer will find out more next week.

- **Time served endings:** There will be three (3) open positions on the ACC in November and so far no applicants. Ken Woods and Bill Knowlton are the two term endings and they will need board permission to continue running if they so choose.
- **Ad Hoc versus committees:** The ACC recommended that the board turn Lakes and Roads & Drainage into an Ad Hoc committee to allow for more flexibility and to help encourage more volunteerism.
- **Birch Bay “pilings”:** Ken Hoffer received a complaint about a log or “piling” affecting a view on the bay. Whatcom County was contacted and stated that it was Birch Bay Village property and they did not need to look into it.

ADJOURNMENT:

- **Motion made by Bill Knowlton, seconded by Dawn Baker and carried to adjourn the meeting at 8:10pm.**

Esther Matter

Recording Secretary