

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE
BIRCH BAY VILLAGE COMMUNITY CLUB
OCTOBER 6, 2015 7:00PM
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

MINUTES

Call to Order: Chairman Tom Wright, called the meeting to order at 7:00pm.

Roll Call:	Tom Wright, Chairman	Present
	Michael Schmidt	Present
	Bill Knowlton	Present
	Sheryl Jensen	Present
	Peter Hoemberg	Present
	Kathy Green	Present
	Richard Baer	Present
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ken Hoffer, General Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

Minutes:

- Motion made by Sheryl Jensen, seconded by Michael Schmidt, and carried to approve the ACC minutes of September 1, 2015 as written.

Business:

- **A)** Motion made by Richard Baer, seconded by Peter Hoemberg and carried to approve **Project #2015-65-106**, Shed, Div. 15, Lot 42, 5603 Chehalis Place, John & Kathleen Bunker.
- **B)** Motion made by Richard Baer, seconded by Kathy Green and carried to approve **Project #2015, 66-106**, Shed, Div. 14, Lot 8, 8196 Sehome Road, Richard Jones.
- **C)** Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to **approve Project #2015-67-106**, Div. 4, Lot 13, 8258 Quinault Road, Hazelnut Way LLC.
- **D)** As there were several aspects to **Project #2015-68-106, Div. 12A, Lot 6, 8111 Quinault Road, Richard & Sandra Calef**, Peter Hoemberg suggested making the motions per section:
 - Motion made by Peter Hoemberg seconded by Bill Knowlton and carried to approve **Project #2015-68-106 a-b**, Gravel Parking Space, the gate and the tree

removal. Vehicles parked in the parking area may not exceed the maximum number of vehicle allowed.

- Motion made by Peter Hoemberg, seconded by Bill Knowlton and carried to approve **Project #2015-68-106 c**, the removal of the small cedar tree along the fence line, contingent upon 3 evergreens being planted to replace the 3 trees being removed. The evergreens should be at least 5 feet in height and of the owner's choosing.
 - Motion made by Peter Hoemberg, seconded by Michael Schmidt and carried to deny **Project #2015-68-106 d**, fence slats for the chain link fence.
- **E) Motion made by Peter Hoemberg, seconded by Kathy Green and carried to approve Project #2015-69-106, Fence, Div. 12A, Lot 1, 8081 Quinault Road, Sonia Shields.**

Discussion:

- Peter Hoemberg stated it would be nice to have templates made for ACC projects. Having a template would make for more uniform applications; make it easier for members to know what was expected. Peter volunteered to create a template for fences and submit it to the ACC for approval.
 - Richard Baer will create a checklist to put on the drawings.
- Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to adjourn, meeting adjourned at 7:45 pm.