

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
SEPTEMBER 2, 2014 7:00 PM
AT THE CLUBHOUSE
8181 COWICHAN ROAD
MINUTES**

MEMBERS PRESENT:

Richard Baer
Dawn Baker
Bill Knowlton
Michael Schmidt
Ken Woods
Tom Wright, Chairman

ALSO PRESENT:

Harry Shearer, BOD Liaison
Steve Freitas, Operations Manager
Ken Hoffer, General Manager
Esther Matter, Office Manager (recording secretary)

CALL TO ORDER: Tom Wright called the meeting to order at 7:00pm.

MINUTES:

- Motion made by Michael Schmidt, seconded by Dawn Baker and carried to approve the minutes of August 5, 2014 with the amended change of “conquering” to “concurring”.

BUSINESS:

- A) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve one large tree in the front causing problems on Project #2014-40-92, Tree Removal, Div. 2, Lot 51, 5625 Salish Road, Christy Gregory and Diane Bjerke the other trees will not be reviewed until a landscape/beautification plan and timeline is submitted.
- B) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve Project #2014-41-92, Storage Shed, Div. 12C, Lot 73, 8194 Skagit Way, D. Brady and Kathryn J. Green.
- C) Motion made by Bill Knowlton, seconded by Dawn Baker and carried to approve Project #2014-35-92, Culvert/Catch Basin, Div. 4, Lot 10, 8244 Quinault Road, Derek Raedeker.
- D) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve Project #2014-43-92, Tree Removal, Div. 15, Lot 37, 8152 Chehalis Road, Kenneth E. Hecker.

- Motion made by Bill Knowlton, seconded by Ken Woods and carried to amend the agenda to add an additional project:
 - E) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve Project #2014-44-92, Mobile Home Installation, Div. 12M, Lot 44, 8256 Skeena Way, Marion Buchholz but deny the carport; the mobile home may be moved subject that it maintains the five (5) foot setback on the sides and twenty-five (25) foot setback from the front.

DISCUSSION:

- **Project #2014-5-34, Retaining Wall:** The owners received a letter from GeoTech approving the project pending some minor alterations. The owner will be adding some more retaining walls but they will be less than three (3) feet and comply with the AR&Rs; he will therefore be bringing in a project request to the ACC at a later time.
- **Retaining wall rule change:** Ken Woods is still working on the rule change.
- **Work shops:** Tom Wright spoke directly with the county on regulations concerning additional outdoor buildings; out-buildings are exempt if under 200 square feet and walls under ten (10) feet. One item that Steve Freitas will research is a ten (10) foot sideline setback requirement that was mentioned by the representative.

ADJOURNMENT:

- Motion made by Bill Knowlton, seconded by Richard Baer and carried to adjourn the meeting at 7:50pm.

Esther Matter

Recording Secretary