

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
SEPTEMBER 1, 2015 7:00PM  
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

**MINUTES**

**Call to Order:** Chairman Tom Wright, called the meeting to order at 7:00pm.

<b>Roll Call:</b>	Tom Wright, Chairman	Present
	Michael Schmidt	Present
	Bill Knowlton	Present
	Sheryl Jensen	Present
	Peter Hoemberg	Present
	Kathy Green	Present
	Richard Baer	Present
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

**Minutes:**

- Motion made by Bill Knowlton, seconded by Sheryl Jensen, and carried to approve the ACC minutes of August 4, 2015 as written.

**Business:**

- **A)** Motion made by Richard Baer, seconded by Kathy Green, and carried to approve **Project #2015-58-91, Tree Removal, Div. 12C, Lot 108, 8195 Skagit Way, Priscilla Ott.**
- **B)** Motion made by Richard Baer, seconded by Bill Knowlton and carried, to deny **Project #2015-59-91, Patio Cover, Div. 11B, Lot 45, 5361 Salish Road, Robert & Sue Sullivan.** An engineered drawing, showing exactly what is being built is required. The ACC will review the project at the October meeting.
- **C)** Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to deny **Project #2015-60-91, Fence Replacement/Tree Removal, Div. 12A, Lot 6, 8111 Quinault Road, Richard Calef,** more information is needed. Kathy Green opposed.
- **D)** Motion made by Michael Schmidt, seconded by Peter Hoemberg and carried to approve **Project #2015-61-91, Deck, Div. 14, Lot 8, 8196 Sehome Road, Richard Jones,** contingent upon an additional detailed plan being submitted to the BBVCC office and approved by Project Manager, Steve Freitas and ACC chairman, Tom Wright.

- **E) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve Project #2015-62-91, Retaining Wall/Fence, Div. 11, Lot 12, 5366 Nootka Loop, Mike Kent.**
- **F) Motion made Bill Knowlton, seconded by Peter Hoemberg and carried to approve Project #2015-63-91, Exterior Renovation, Div. 6, Lot 30, 8060 Cowichan Road, Richard Santi.**
- **G) Motion made by Richard Baer, seconded by Sheryl Jensen and carried to approve Project #2015-64-91, Fence, Div. 11A, Lot 5, 5334 Nootka Loop, Gene & Dolores Carter.**

**Discussion:**

- Correspondence: Letter concerning the vacant lot at 8049 Chinook Way. Tom stated this letter was for informational purposes only, no action by the ACC were necessary.
- A neighbor of 8111 Quinault objected to Project #2015-60-91, for the request to remove trees. The ACC along with Steve Freitas will meet at the site at 3 pm, Thursday, September 3 to review the situation.
- Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to adjourn, meeting adjourned at 8:34 pm.