

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE
BIRCH BAY VILLAGE COMMUNITY CLUB
JULY 7, 2015 7:00PM
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

MINUTES

Call to Order: Chairman, Tom Wright, called the meeting to order at 7:01pm.

Roll Call:	Tom Wright, Chairman	Present
	Richard Baer	Present
	Bill Knowlton	Present
	Michael Schmidt	Present
	Sheryl Jensen	Present
	Kathy Green	Excused
	Dawn Baker, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)
	Ken Hoffer, General Manager	Present

Minutes:

- **Motion made by Bill Knowlton, seconded by Sheryl Jensen and carried to approve the ACC minutes of June 2, 2015 as written.**
- **Motion made by Sheryl Jensen, seconded by Richard Baer and carried to approve the minutes of the Special ACC meeting of June 15, 2015, as written.**

Business:

Tom Wright stated that the Board of Directors had approved the finalized version of the ACC disclaimer. It will be put at the beginning of the AR&R's and for the balance of the year will also be attached to all ACC Project Request forms.

- **A) Motion made by Sheryl Jensen to approve Project #2015-38-77, Fence Replacement, Div. 8, Lot 23, 8171 Comox Road, Robert & Jodie Green contingent upon fence height to stay under 6', motion failed. Motion made by Richard Baer, seconded Michael Schmidt, and carried to deny Project #2015-38-77. Motion made by Richard Baer, seconded by Michael Schmidt and carried to rescind the motion to deny Project #2015-38-77. Motion made by Michael Schmidt, seconded by Richard Baer and carried to approve Project #2015-38-77, Fence Replacement, Div. 8, Lot 23, contingent upon the use of standard fencing material.**
- **B) Motion made by Michael Schmidt, seconded by Richard Baer and carried, to approve Project #2015-39-77, Driveway Replacement, Div. 11, Lot 20, 5351 Nootka Loop, Nancy Hempler.**

- **C) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve Project #2015-40-77, Patio Replacement, Div. 15A, Lot 34, 8121 Sehome Road, Brian & Kathryn Warner.**
- **D) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve Project #2015-41-77, Dock, Div. 15A, Lot 48, 5554 Coquitlam Drive, Lyle & Pamela Sieg.**
- **E) Motion made by Richard Baer, seconded by Sheryl Jensen and carried to approve Project #2015-42-77, Fence, Div. 7, Lot 44, 5828 Salish Road, Jamie Euceda.**
- **F) Motion made by Sheryl Jensen, seconded by Bill Knowlton and carried to approve Project #2015-43-77, Concrete Work, Div. 4, Lot 43, 8274 Snohomish Road, Richard Grenkow.**
- **G) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve Project #2015-44-77, Fence, Div. 14, Lot 21, 8132 Sehome Road, Steven Berry.**
- **H) Motion made by Sheryl Jensen, seconded by Richard Baer and carried to approve Project #2015-45-77, Fence, Div. 9, Lot 98, 8073 Kispiox Road, Mark & Sue Mickle.**
- **I) Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2015-46-77, New Home Construction, Div. 12C, Lot 16, 8149 Skeena Way, Lee Wiebe.**
- **J) Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2015-47-77, Fence/Retaining Wall, Div. 8, Lot 5, 8154 Comox Road, Doug & Louise Connelly, contingent upon:

 - **GeoTest approved drawings for the fence and wall**
 - **GeoTest approved the fence design**
 - **GeoTest approved wall block design**
 - **A copy of the agreement with the engineer must be on file**
 - **A copy of the Whatcom County permit to be kept on file**
 - **An agreement with GeoTest, that if their design is incorporated, the wall will be safe.**
 - **The project must be monitored very closely by GeoTest and BBV.****
- **K) Motion made by Bill Knowlton, seconded by Richard Baer, and carried to approve Project #2015-48-77, Landscaping, Div. 6, Lot 13, 5573 Haida Way, Peter Hoemburg.**

Discussion:

- Application from Peter Hoemburg to join the ACC.
- Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to recommend to the Board of Directors that Peter Hoemburg be elected to be on the ACC.
- Project Manager, Steve Freitas, informed the committee, that BBV is involved with several drainage projects this year. He asked if all the projects needed to be submitted to the ACC for approval, or could the Roads & Drainage committee just do them. As all projects need ACC approval, the committee will put their stamp of approval on these projects.
- Motion made by Bill Knowlton, seconded by Sheryl Jensen and carried to adjourn, meeting adjourned at 8:16 pm.