

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
JUNE 3, 2014 7:00 PM
AT THE CLUBHOUSE
8181 COWICHAN ROAD
MINUTES**

MEMBERS PRESENT:

Richard Baer
Dawn Baker
Bill Knowlton
Tom Wright, Chairman

MEMBERS EXCUSED

Michael Schmidt
Ken Woods

ALSO PRESENT:

Valery Anderson, BOD Liaison
Steve Freitas, Operations Manager
Ken Hoffer, General Manager
Esther Matter, Office Manager (recording secretary)

CALL TO ORDER: Tom Wright called the meeting to order at 7:00pm.

MINUTES:

- Motion made by Bill Knowlton, seconded by Dawn Baker and carried to approve the ACC minutes of May 6, 2014 as presented.

BUSINESS:

- A) Motion made by Richard Baer, seconded by Dawn Baker and carried to approve Project #2014-21-63, Tree Removal, Div. 9, Lot 70, 5732 Nakat Way, Tryg and Jeannette Sjothun; Jerry Stege.
- B) Motion made by Dawn Baker, seconded by Richard Baer and carried to approve as submitted Project #2014-22-63, Fence, Div. 4, Lot 56, 8244 Chilliwack Road, Harry Daniel Stewart and Patricia Hartung.
- C) Motion made by Richard Baer, seconded by Dawn Baker and carried to approve as submitted Project #2014-23-63, Fence, Div. 9, Lot 59, 8077 Niska Road, Philip Gardner and Claudette Hardy.
- D) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve Project #2014-24-63, Retaining Wall, Div. 8, Lot 9, 8130 Comox Road, Angelo Bonomi pending drainage approval by the Roads & Drainage Committee and subject to compliance with the AR&Rs.
- E) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve as submitted Project #2014-25-63, New Home Construction, Div. 12, Lot 54, Quinault/Kayak, Larry & Helen Tremaine.

- F) Motion made by Dawn Baker, seconded by Bill Knowlton and carried to approve as submitted Project #2014-26-63, Deck, Div. 15A, Lot 35, 8125 Sehome Road, Victor & Laura Kritz.

DISCUSSION:

- **Resignation letter of Terry Garrow:** Tom Wright accepted the resignation of Terry Garrow and asked Ken Hoffer to post the vacancy in the next monthly bulletin; Ken Hoffer will also send a “thank you” card to Terry Garrow for his service.
- **Tree removal discussion:** A discussion on tree removals will be tabled to the next meeting when more members are present and able to participate.

ADJOURNMENT:

- Motion made by Bill Knowlton, seconded by Dawn Baker and carried to adjourn the meeting at 7:22pm.

Esther Matter

Recording Secretary