

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE
BIRCH BAY VILLAGE COMMUNITY CLUB
JUNE 2, 2015 7:00PM
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

MINUTES

Call to Order: Chairman, Tom Wright, called the meeting to order at 7:00pm.

Roll Call:	Tom Wright, Chairman	Present
	Richard Baer	Present
	Dawn Baker	Present
	Bill Knowlton	Present
	Michael Schmidt	Absent
	Sheryl Jensen	Present
	Kathy Green	Present
	Valery Anderson, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

Minutes:

- **Motion** made by.

Business:

- **A) Motion** made by Richard Baer seconded by Sheryl Jensen and carried, to approve **Project #2015-30-62, Patio/Flag Pole/Concrete work, Div. 10, Lot 13, 5603 Matsqui Place, Merritt & Suzann Washburn.**
- **B) Motion** made by Bill Knowlton, seconded by Richard Baer and carried, to approve **Project #2015-31-62, Detached Garage/Stairs & Landing to Lake, Div. 15, Lot 65, 8227 Sehome Road, Ken & Connie Van Egdome.** Sheryl Jensen opposed the motion.
- **C) Motion** made by Richard Baer, seconded by Dawn Baker and carried, to approve **Project #2015-32-62, Tree Removal, Div. 1, lot 5, 8117 Cowichan Road, Maria Bassianoitis/Curtis Johnson, contingent upon only the Chestnut tree be removed.**
- **D) Motion** made by Richard Baer, seconded by Bill Knowlton and carried, to approve **Project #2015-33-62, Deck, Div. 11, Lot 18, 8223 Cowichan Road, Ed Magner, contingent upon having at least one (1) step installed for egress from the deck.**
- **E) Motion** made by Richard Baer, seconded by Dawn Baker and carried to approve **Project #2015-34-62, Tree Removal, Div. 1, Lot 30, 5447 Tsawwassen Loop, Phyllis Graham.**
- **F) Motion** made by Bill Knowlton, seconded by Richard Baer and carried to approve **Project #2015-35-62 Fence/Deck, Div. 12C, Lot 64, 8153 Quinault Road, Richard Andrews/Bonaventura Broadway.**

- **G) Motion made by Richard Baer, seconded by Sheryl Jensen and carried to approve Project #2015-36-62, Storage Shed, Div. 12C, Lot 32, 8161 Kayak Way, Pete Pappas, contingent upon the shed being painted the same color as the house.**
- **H) Motion made by Bill Knowlton, seconded by Sheryl Jensen and carried to approve Project #2015-37-62, Garage, Div. 4, Lot 28, 8215 Quinault Road, William Potts, contingent upon; prior to commencement of the project a Whatcom County building permit must be submitted to the BBV office.**

Discussion:

- Correspondence: A letter requesting review and change of AR&R's 3.9 Retaining Walls, was submitted by Dymond Nikon. The ACC discussed the issue with Mr. Nikon and decided to discuss the issue in more detail at a later date.
- The AR&R disclosure has been approved by the Board of Directors and was sent to the attorney to review. Once the disclosure is finalized and approved, the ACC would like to know how it should be incorporated into the AR&R's.
- Tom Wright suggested putting some 'teeth' into requiring visible address numbers on homes. This requirement should be placed on the ACC applications, stating the project will not be approved if there is no visible house address.
- Motion made by Bill Knowlton, seconded by Richard Baer and carried to adjourn, meeting adjourned at 8:00 pm.