

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
MAY 7, 2013 7:00 PM  
AT THE CLUBHOUSE  
8181 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

Ken Woods - Chairman	Present
Richard Baer	Present
Dawn Baker	Present
Terry Garrow	Present
Bill Knowlton	Present
Paula Rotondi	Present
Tom Wright	Present
Valery Anderson - BOD Liaison	Present

Also Present: Ken Hoffer, General Manager; Steve Freitas, Maintenance and Compliance Manager; Esther Matter, Office Manager (recording secretary)

**CALL TO ORDER:** Ken Woods called the meeting to order at 7:02pm.

**MINUTES:**

Approval of the regular session minutes of April 2, 2013.

- Motion made by Terry Garrow, seconded by Dawn Baker and carried to approve the ACC minutes of April 2, 2013 as written.

**BUSINESS:**

- A) Motion made by Richard Baer, seconded by Paula Rotondi and carried to approve Project #2013-14-57, Deck, Div. 12C, Lot 30, 8160 Kayak Way, Ron Greathouse with the addition of the height added to the original plans.
- B) Motion made by Dawn Baker, seconded by Terry Garrow and carried to approve Project #2013-15-57, Fence, Div. 9, Lot 45, 8042 Niska Road, Geoffrey & Linda Cummings with the plans clearly marked where the fence is being installed.
- C) Motion made by Tom Wright, seconded by Dawn Baker and carried to approve Project #2013-16-57, Storage Shed, Div. 12, Lot 49, 8042 Kayak Way, Wayne & Janine Gore with the plans changed to show the distance from the property line and not the roadside.
- D) Motion made by Bill Knowlton, seconded by Richard Baer and carried to **deny** Project #2013-17-57, Mobile Home Siting, Div. 7, Lot 16, 5760 Salish Road, Richard Calef due to the structure being greater than five (5) years old and not acceptable in appearance per AR&Rs 5.2f.
- E) Motion made by Terry Garrow, seconded by Dawn Baker, and carried to approve as submitted Project #2013-18-57, Driveway, Div. 15, Lot 67, 8219 Sehome Road, Harold & May Leyda.
- F) Motion made by Tom Wright, seconded by Terry Garrow and carried to approve as submitted Project #2013-19-57, Fence, Div. 1, Lot 15, 8157 Cowichan Road, Tanis & Skye Ortiz.

- G) Motion made by Bill Knowlton, seconded by Dawn Baker and carried to approve Project #2013-20-57, Fence, Div. 4, Lot 39, 8250 Snohomish Road, Christina & Norm Garson with the inclusion of the pictures received during the meeting and the changes to the height made on the original plans.

**DISCUSSION:**

- Tom Wright requested that the AR&Rs section 5.2 be changed so that it does not reflect a year, and instead lists requirement for all mobile homes or pre-owned mobile homes. Ken Woods agreed to write up a suggested rule change to present to the ACC at the next meeting.
- Tom Wright also questioned about ways to get the current derelict mobile homes up to code. The ACC does not currently deal with compliance issues so the suggestion would have to be made to the Board. Sometimes the problem lies with how the original governing documents were written and what was not added in.
- Valery Anderson updated the committee on the status of landscaping at the Front Gate. She and Susan Braach have been working on a scale drawing for the plants, and have decided on perennials that are low growing to make it soft and welcoming. The irrigation system is currently being planned with the help from North County Lawn Care.

**ADJOURNMENT:**

- Motion made by Bill Knowlton, seconded by Dawn Baker and carried to adjourn. Meeting adjourned at 8:03pm.

*Esther Matter*

---

Recording Secretary: Esther Matter