

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
MAY 6, 2014 7:00 PM
AT THE CLUBHOUSE
8181 COWICHAN ROAD
MINUTES**

MEMBERS PRESENT:

Richard Baer
Dawn Baker
Terry Garrow
Bill Knowlton
Michael Schmidt
Ken Woods
Tom Wright, Chairman

Also Present:

Valery Anderson, BOD Liaison
Steve Freitas, Operations Manager
Ken Hoffer, General Manager
Esther Matter, Office Manager (recording secretary)

CALL TO ORDER: Tom Wright called the meeting to order at 7:00pm.

MINUTES:

- Motion made by Bill Knowlton, seconded by Dawn Baker and carried to approve the ACC minutes of April 1, 2014 as presented.

BUSINESS:

- A) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve Project #2014-14-56, Exterior Renovation, Div. 4, Lot 3, 8237 Comox Road, John Biondolillo subject that the height of the story pole shown on the design is the same as the project checklist.
- B) Motion made by Richard Baer, seconded by Ken Woods and carried to approve as submitted Project #2014-15-56, Tree Removal, Div. 5, Lot 5, 5407 Nootka Loop, Gerhard Waechter.
- C) Motion made by Ken Woods, seconded by Richard Baer and carried to approve as submitted Project #2014-16-56, New Home Construction, Div. 15, Lot 25, 8121 Chehalis Road, Ben Reiter.
- D) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve as submitted Project #2014-17-56, Exterior Renovation, Div. 12, Lot 5, 5775 Nakat Way, Edward & Christine Gibson.
- E) Motion made by Richard Baer, seconded by Michael Schmidt and carried to approve as submitted Project #2014-18-56, New Home Construction, Div. 10A, Lot 2, 8065 Comox Road, Charles Montalbetti.

EM: 05/07/14

- F) Motion made by Ken Woods, seconded by Bill Knowlton and carried to approve Project #2014-19-56, Fence/Patio/Flag Pole/Concrete Work, Div. 12M, Lot 15, 8263 Salish Lane, Tirella Family Trust (Agent: Billy Brown) subject that all aspects comply with the AR&Rs including the flag pole.
- G) Motion made by Michael Schmidt, seconded by Dawn Baker and carried to approve Project #2014-20-56, Deck, Div. 7, Lot 45, 5830 Salish Road, Alan Scott contingent that no work commences until the application check is received.

DISCUSSION:

- Due to restrictions from a Whatcom County Ordinance Richard Calef was not able to replace his mobile home. The ordinance was challenged and has been altered; but permits for the mobile home siting are going to take some more time.
 - Motion made by Bill Knowlton, seconded by Ken Woods and carried to extend the project deadline date of Project #2013-28-64, Mobile Home Siting, Div. 7, Lot 16, 5760 Salish Road, Richard Calef for sixty (60) days after the current deadline of June 4, 2014.
- Jerry Stege wishes to cut down a neighbor's tree that is impeding on his property; the neighbor should fill out or at least sign a project request checklist, unless they are unavailable then a note authorizing Jerry Stege to remove the tree will be accepted.
- Cliff Mallory looked over and signed off on the drainage for the New Home Construction projects as a representative of the Roads & Drainage Committee.

ADJOURNMENT:

- Tom Wright adjourned the meeting at 7:30pm.

Esther Matter

Recording Secretary