

**REGULAR MEETING OF THE ARCHITECTURAL CONTROL COMMITTEE
BIRCH BAY VILLAGE COMMUNITY CLUB
MAY 5, 2015 7:00PM
AT THE CLUBHOUSE, 8181 COWICHAN ROAD**

MINUTES

Call to Order: Acting Chairperson, Dawn Baker, called the meeting to order at 7:00pm.

Roll Call:	Tom Wright, Chairman	Excused
	Richard Baer	Present
	Dawn Baker, Acting Chairperson	Present
	Bill Knowlton	Present
	Michael Schmidt	Present
	Sheryl Jensen	Excused
	Kathy Green	Present
	Valery Anderson, Board Liaison	Present
	Steve Freitas, Operations Manager	Present
	Ann Nydam, Office Assistant	Present (Recording Secretary)

Minutes:

- **Motion** made by Bill Knowlton, seconded by Michael Schmidt and carried **to approve the ACC minutes of April 7, 2015 as written.**

Business:

- **A) Motion** made by Richard Baer seconded by Michael Schmidt and carried, to approve **Project #2015-16-55, Fence, Div. 12C, Lot 89, 8143 Skagit Way, Dustin Nielson.**
- **B) Motion** made by Richard Baer, seconded by Bill Knowlton and carried, to approve **Project #2015-17-55, Deck, Div. 4, Lot 31 8200 Chilliwack Road, Ronald & Kathy Zuehlke.**
- **C) Motion** made by Michael Schmidt, seconded by Bill Knowlton and carried, to approve **Project #2015-18-55, Culvert/Catch Basin Div. 15A, Lots 20-29, between 5509 & 5529 Coquitlam Drive, BBVCC.**
- **D) Motion** made by Richard Baer, seconded by Bill Knowlton and carried, to approve **Project #2015-19-55, Fence, Div. 2, Lot 55, 8254 Comox Road, Murray & Lorna Berry.**
- **E) Motion** made by Richard Baer, seconded by Michael Schmidt and carried to approve **Project #2015-20-55, Exterior Renovation, Div. 11, Lot 26, 5375 Nootka Loop, Jeff La Foy, contingent upon the homeowner providing plans; prior to beginning the project, to show how the roof water run-off will be handled.**
- **F) Motion** made by Michael Schmidt, seconded by Bill Knowlton and carried to approve **Project #2015-21-55, Tree Removal, Div. 2, Lot 46, 8257 Comox Road, Doug & Gerri Caswell.**

- **G) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve Project #2015-22-55, New Home Construction, Div. 4, Lot 12, 8254 Quinault Road, Hazelnut Way LLC (Marv Stremler)**
- **H) Motion made by Michael Schmidt, seconded by Bill Knowlton and carried to approve Project #2015-23-15, New Home Construction, Div. 9, Lot 97, 8079 Kispiox Road, DJ & DJ Contracting (DJ Van Weerdhuizen)**
- **I) Motion made by Richard Baer, seconded by Kathy Green and carried to approve Project #2015-24-55, New Home Construction, Div. 4, Lot 72, 5700 Salish Way, Hazelnut Way LLC (Marv Stremler)**
- **J) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve Project #2015-25-55, Shed/Concrete Work, Div. 1, Lot 15, 5456 Tsawwassen Loop, David Luton** contingent upon the wording on the plans be revised to show the shed will not be used strictly for storage, as it exceeds the maximum square footage allowed for a shed. It should be called a workshop instead. Steve will relay the information to Mr Luton. Michael Schmidt opposed the motion.
- **K) Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2015-26-55, Fence/Home remodel, Div. 9, Lot 119, 5655 Nakat Way, Richard Myhre** contingent upon more detailed plans be submitted to the BBV office prior to beginning the project. Plans need to show how the roof of the enclosure will be supported.
- **L) Motion made by Richard Baer, seconded by Kathy Green and carried to approve Project #2015-27-45, Shed, Div. 12A, Lot 21, 8095 Kayak Way, Mike & Kristie Petersen.**
- **M) Motion made by Kathy Green, seconded by Richard Baer and carried to approve Project #2015-28-55, Deck, Div. 15, Lot 50, 5580 Chehalis Road, Graham Thomas.**
- **N) Motion made by Bill Knowlton, seconded by Michael Schmidt and carried to approve Project #2015-29-55, Deck, Sand Dollar Park, BBVCC.**
- Motion made by Bill Knowlton, seconded by Richard Baer and carried to deny a last minute request for a project of replacing a patio. The members were advised to submit a project list, the fees and bond for the June meeting.

Discussion:

- **Correspondence:** Letter submitted for review and change or AR&R's and the Attorney disclaimer letter were deferred to the June meeting for review.
- A review of the ACC Projects checklists will be 'homework' and any changes will be discussed at the June ACC meeting.
- Motion made by Michael Schmidt, seconded by Richard Baer and carried to adjourn, meeting adjourned at 7:42 pm.