

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
APRIL 3, 2012 7:00 PM
AT THE CLUBHOUSE 8181 COWICHAN ROAD
MINUTES**

ROLL CALL:

Ken Woods - Chairman	Present
Shannon Parsons - Vice Chairman	Present
Richard Baer	Present
Jim Baker	Excused
Carl Garlow	Present
Bill Knowlton	Present
Paula Rotondi	Present
Valery Anderson - BOD Liaison	Present

Also Present: Ken Hoffer, General Manager; Esther Matter, Office Manager

CALL TO ORDER: Ken Woods called the meeting to order at 7:00pm.

MINUTES:

Approval of the regular session minutes of March 6, 2012.

- Motion made by Shannon Parsons, seconded by Bill Knowlton and carried to accept the regular session minutes of March 6, 2012 as written.

BUSINESS:

- A) Motion made by Carl Garlow, seconded by Paula Rotondi and carried to approve Project # 2012-11-43, Deck/Tree Removal, Div. 8, Lot 9, 8130 Comox Road, Angelo and Linda Bonomi, subject that Whatcom County requirements are met concerning railing height.
- B) Motion made by Carl Garlow, seconded by Bill Knowlton and carried to approve as submitted Project #2012-12-43, Fence, Div. 5, Lot 4, 5411 Nootka Loop, James Pirak.
- C) Motion made by Richard Baer, seconded by Paula Rotondi and carried to approve as submitted Project #2012-13-43, Fence/Gazebo, Div. 4, Lot 41, 8262 Snohomish Road, Laurence and Marsha Oliver.

DISCUSSION:

- Request to plant three (3) ten (10) foot tall blue atlas cedar trees was reviewed:
 - Motion made by Shannon Parsons, seconded by Paula Rotondi and carried to allow Steve and Chris Dodd to plant three (3) blue atlas cedars along the west side of 8144 Kitimat Way to be maintained at a ten (10) foot height.
- The ACC will consider a motion to allow all current trees that are taller than six (6) feet to be approved; the item will be placed on the May ACC agenda.
- A two (2) month time extension request was reviewed:
 - Motion made by Paula Rotondi, seconded by Richard Baer and carried to approve the two (2) month time extension request for Project #2011-55-111, Home Addition/Tree Removal, Div. 15A, Lot 19, 5541 Coquitlam Drive, John Canterbury; the project is now due for completion by July 2012.

- Discussed whether compacted gravel should be used as an example of an impervious surface in the AR&Rs:
 - Motion made by Bill Knowlton, seconded by Carl Garlow and carried to remove the word “gravel” from the example list of impervious materials in definition section in the AR&Rs. Paula Rotondi and Shannon Parsons opposed the motion.
- The Board had requested that the ACC create a rule allowing garden features and yard art to be in the twenty-five (25) foot setback. There are currently properties out of compliance with the AR&Rs concerning structures within the twenty-five (25) foot setback. The ACC does not see a reason for changing the rules to allow for the yard structures; would like the Board to address the current violations and also inform membership when violations are being dealt with.
- Suggest that the Board review the CC&R changes made a few years ago, and send them on to the committees for input.

VOLUNTEER TO REPORT AT THE NEXT BOARD MEETING:

- Ken Woods will give the ACC report for the April Board meeting.

ADJOURNMENT:

- Motion made by Bill Knowlton, seconded by Paula Rotondi and carried to adjourn. Meeting adjourned at 8:38pm.

Esther Matter

Recording Secretary: Esther Matter